

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: October 13, 2011
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Chelsea Chrisner
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:37 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Sent letter to FF Creo regarding the board wanting to meet with him.

COMMUNICATION:

Received a letter from Capt. Serben asking the board to pay for the EMT class Core 13 for FF Shane Mull, FF Harold Summers and Capt. Serben. Motion by Commissioner John Newbon, seconded by Commissioner Chelsea Chrisner to approved the class. Motion was unanimously approved.

Received a letter from the United State Dept of Commerce regarding a survey that will be sent out.

Received a letter from Liberty Mutual regarding a \$10,000 grant that can be given.

Received a letter from Capt. Serben asking the board to meet with the Captain regarding their contract.

Received a letter from Capt. Serben, Capt Horn and Capt Esposti in regard to them letting the board know that FF Creo has been training and they feel he can be put on a regular 24 hour shift.

Received a letter from Capt Horn and FF Richard Bents in regard to a tire blow out they had on Engine 14-1.

Received the inspection report for the air system from Continental. All passed.

Received a letter from the Hazlet Twp Fire Prevention in them thanking Comm. Fred Yaede and FF Richard Cummings on the donation of gears.

Received the car report for Chief 14. New lighting and siren been installed.

Received a copy of the Homeland Security public assistance form that we filled out to be reimburse for Hurricane Irene.

Received the NFIRS report for August and September.

FINANCIAL MATTERS:

Commissioner Lesslie made a motion to approve the monthly bills totaling \$251,005.85 which was seconded by Commissioner Yaede and unanimously approved by the board. Bills sheet is attached to minutes.

COMMISSIONERS REPORT:

Commissioner Fred Yaede reported to the board that the kitchen is 99% done. Working on repairing some walls that were damaged during construction and also looking into getting a cooling system for the computer room upstairs.

Commissioner Jo. Newbon reported Engine 14-1 had a tire blowout, hoses are being repaired at Continental, Gas meter needs to be checked as something is wrong, the computer for the chief car has been ordered. Also, township commissioner meeting will be held here on Oct. 20th.

Commissioner Lesslie reported that he will be ordering office supplies for chief and commissioner office.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

Chief Smolka reported that the car is fixed, new lights and siren works good. Chief asked the board about the equipment list and the board informed him that we did not get a list this year.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

Nothing to report

FIRE INSPECTOR REPORT

Fire Inspector Scott McCormick was not in attendance.

NEW BUSINESS

Commissioner Jo. Newbon mentioned to the board that he would like to read a resolution number 101311 in regard to the audit final report. The resolution was approved by a Yes vote by all five board members. Resolution 101311 was approved.

COMMENT FROM THE FLOOR

Capt. Adams asked the board about the curtain in the new lounge. The curtains do not match the room colors. Comm. Betty Newbon will look into them.

Commissioner Jo. Newbon brought up to the board that he would like the board to hire Shawn Crammer as a firefighter for Fire Dist. 4 effective Oct. 31, 2011. Motion by Comm. Fred Yaede, seconded by Comm. Lesslie to approved the hiring. Motion was unanimously approved by the board.

NEXT SCHEDULED MEETINGS:

Chairman Commissioner Betty Newbon mentioned that our next workshop meeting will be Oct 27, 2011 at District Headquarter at 7:00 p.m.

THE MEETING ADJOURNED AT 8:51 P.M.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____