

# Hamilton Township Fire District #4

## MEETING MINUTES

### REGULAR MEETING BOARD OF FIRE COMMISSIONERS

**DATE:** December 8, 2011  
**LOCATION:** District Headquarter

**BOARD MEMBERS PRESENT:** Commissioner Fred Yaede  
Chairperson Commissioner Betty Newbon  
Treasurer/ Commissioner John Newbon  
Commissioner Chelsea Chrisner  
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:36 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

**APPROVAL OF PREVIOUS MINUTES** - Be it resolved that the Minutes of the previous meeting was approved.

**SECRETARY REPORT** - Sent a notice to the Trenton Times regarding the introduction of the budget reading scheduled for tonight. Attended the State Commissioner Meeting on Dec. 3<sup>rd</sup>. Sent a letter to both fire company regarding the district dinner that will be held at district headquarter. Sent a letter to the Dept of Labor regarding the address that they keep mailing our mails to. Sent a letter to the Human Resources of the State of NJ regarding the reasons why the other applicants who applied for a job as firefighter here were rejected. Received a check for \$975.12 from the Police and Firemen Retirement fund. This was due to an overpayment on our behalf. Checked turned over to the treasurer. Sent a letter from Local 84 shop steward in regard to the commissioner final proposal to their contract.

#### **COMMUNICATION:**

Received a thank you card from Frances Sutton thanking us for the beautiful service that we presented to our fallen firefighter Brian Sutton.

Received a letter from Jake Genovay thanking us for the dedication of the commissioner office. He was very overwhelmed with the service and how beautiful his picture looks on the wall.

Received a letter from Capt Serben in regard that there is now a key fob for any acting captain that works the station. Key is located in lock box.

Received a letter from all four captain and the chief in regard to Firefighter Shawn Crammer. They all feel that he has met his requirement and training to be put on a full 24 hr shift rotation. Motion by Commissioner Jo. Newbon, seconded by Commissioner Yaede to approve the letters and to start him on a 24 hr shift. Motion was unanimously approved by the board.

Received the car report for Chief 14-1. All appeared to be normal with the car.

Received our poster for the compliance. Secretary to hang in the glass board.

Received a letter from Capt. Esposti regarding an incident on a call. He reported that Firefighter Richard Cumming stepped on some floor boards and they broke. Capt. Esposti informed the resident and they stated it would not be a problem.

Received a letter from the State of NJ division of Pensions and Benefits in regard to Charles Prince. Letter stated that he is officially retired. Secretary to place letter in his personal file.

#### **FINANCIAL MATTERS:**

Commissioner Lesslie made a motion to approve the monthly bills totaling \$157,189.63 which was seconded by Commissioner Yaede and unanimously approved by the board. Bills sheet is attached to minutes.

#### **COMMISSIONERS REPORT:**

Commissioner Chrisner had nothing to report at this time.

Commissioner Be. Newbon mentioned to the board that the ceremony for Jake Genovay went very well.

Commissioner Jo. Newbon reported that Engine 14-1 has some issues with the lighting on the truck. The copier has been repaired but needs to keep an eye on it. All the equipment that were approved have been ordered. Gave permission to the FMBA to use our small hall upstairs for their meeting. Gave permission to Firefighter Chris Headley to take his gear to Station 17 as he had to do some per-diem firefighting there. ISO will be coming to the station on Tuesday, Dec. 13 to do an inspection.

Commissioner Yaede reported he ordered the food for next Wednesday district meeting. The cement work on the wall outside have been finished. The contractor took \$200 off the bill. Fred asked the board to take into consideration for the budget. He suggested to look into the hiring of a chief of the department, look into a better incentive for the firefighter that have been responding as volunteers, and a few other issues.

### **MONTHLY REPORT BY THE CHIEF OF DEPARTMENT**

Chief reported that they had a car fire drill, high rise training and a seminar at station 19 over the past month. Also, the new computer are ready to go and be installed in the vehicle. Commissioner Lesslie asked if the car have the second battery installed in the vehicle to avoid the battery in the vehicle going dead.

### **MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT**

Nothing to report

### **FIRE INSPECTOR REPORT**

Fire Inspector Scott McCormick reported that there were 18 inspection done in the month of November. We had an arson at a car fire on Conn. Ave which is still being investigated. Also, 1 N. Johnson will be on a fire watch as there is no heat in the building and the weather is getting colder. He reported the owner is looking to move his business soon.

### **NEW BUSINESS**

Commissioner John Newbon read the resolution for a shared service regarding the new radio with District 3. Motion by Commissioner Jo. Newbon, seconded by Commissioner Lesslie to approved the resolution. Motion was unanimously approved by the board.

Commissioner Jo. Newbon read the resolution regarding the introduction budget. Secretary Comm. Lesslie did a vote and all 5 commissioners cast a AYE vote in favor of the introduction budget. Comm. Jo. Newbon will send the introduction budget to the state for certification.

Commissioner Jo. Newbon read the resolution regarding the referendum question in approving \$230,00 which will exceed the cap levy to hire 4 new firefighter to be in NFPA standard. Secretary Comm. Lesslie did a vote and all 5 commissioners in attendance cast a AYE vote in favor of the referendum question. Comm. Jo. Newbon will send the resolution to the referendum question to the state for certification.

Commissioner Jo. Newbon read a resolution regarding the district going over the 2% cap. Secretary Comm. Lesslie did a vote and all 5 commissioners in attendance cast a AYE

vote in favor of the resolution to go over the 2% cap. Comm. Jo. Newbon will send the resolution to the state for their approval.

Comm. Jo. Newbon asked the board to approve the continuation of the shared service with Fire District 7 with the fire inspection and inspector. Motion by Comm. Jo. Newbon, seconded by Comm. Chrisner to approve this motion. Motion was unanimously approved by the board.

**COMMENT FROM THE FLOOR**

None

**NEXT SCHEDULED MEETINGS:**

Chairman Commissioner Betty Newbon mentioned that our next meeting will be the workshop meeting to be held on Dec. 22, 2011 at fire headquarter at 7:00 p.m.

**THE MEETING ADJOURNED AT 8:31 P.M. Motion by Comm. Jo. Newbon, seconded by Comm. Yaede.** Motion was unanimously approved by the board.

Minutes prepared and submitted by:

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Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on \_\_\_\_\_

