

# Hamilton Township Fire District #4

## MEETING MINUTES

### REGULAR MEETING BOARD OF FIRE COMMISSIONERS

**DATE:** April 14, 2011  
**LOCATION:** District Headquarter

**BOARD MEMBERS PRESENT:** Commissioner Fred Yaede  
Chairman Commissioner Betty Newbon  
Treasurer/ Commissioner John Newbon  
Commissioner Chelsea Chrisner  
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Be. Newbon at 7:32 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

**APPROVAL OF PREVIOUS MINUTES** - Be it resolved that the Minutes of the previous meeting was approved.

**SECRETARY REPORT** - Commissioner Lesslie reported that on March 29<sup>th</sup>, he went and received the chief vehicle registration. He reported that he had to return back to the office to write a letter giving him all permission to deal with any motor vehicle business. On March 29<sup>th</sup>, he received the petition to report all finance for the year that needs to be return back to the township, on March 25<sup>th</sup>, received a check from the state of NJ for retirement system refund of \$815.64. He handed the check over to the treasurer of the board.

#### **COMMUNICATION:**

Received a letter from FF Joe Horn regarding him passing the Civil Service Captain test and reporting that he is interested in taking the position.

Received the passing grade for the NJ Civil Service Captain test from Capt. Mike Serben, FF Joe Horn and Capt. Bob Adams

Received the first quarter report from Chief Smolka on the district.

Received the Chief 14-1 car report.

Received a letter from Verizon thanking us for the new services that we are receiving.

Received the medical clearance letter for FF Miller to return to active duty.

Received the NFIRS report for the month of February and March.

Received a letter from Daniel Hessler in regard to him being on the Rice Bill and looking for employment as a firefighter in the district. Secretary to file.

Received a letter from FF Miller on behalf of Local 84 stating that FF Robbie Miller and FF Richard Cummings will be shop steward and asst shop steward. Secretary to file.

Received a letter from Local 84 shop steward FF Miller asking the board to have a meeting with the board to discuss contract talk. Commissioner Jo. Newbon mentioned that himself and Comm. Lesslie will set up a meeting to discuss contract. Meeting will be scheduled shortly.

#### **FINANCIAL MATTERS:**

Commissioner Lesslie made a motion to approve the monthly bills totaling \$223,973.03, which was seconded by Commissioner Yaede and unanimously approved by the board. Bills sheet is attached to minutes.

#### **COMMISSIONERS REPORT:**

Commissioner Yaede reported that there is a water leak in the bunk room for the career staff coming from the ceiling above window as well as the public meeting room. Need to have this look into. Reported that the meeting room cabinets are going in and doing a great job.

Commissioner John Newbon reported that E-14 lights are taken care of, he been in touch with Civil Service trying to get a new updated hiring list as well as captain list, reported he went to Montgomery Fire company to take a look at their engine room floor, reported the air cascade monitoring is in, reported that engine 14-2 pump is fixed, reported that he finally received the title for the old engine 14-4 which is based at the fire school and will give to the county. John also reported that there is a township wide commissioner meeting on Apr. 21<sup>st</sup> at Station 12. Comm. Newbon will look into the contract for the cascade system for maintenance as the board would like to see if they can do a quarterly plan instead of a semi year plan. Will report back.

Commissioner Chelsea Chrisner reported that she is getting the hose testing set up.

Commissioner Keith Lesslie had nothing to report..

Commissioner Betty Newbon had nothing to report.

### **MONTHLY REPORT BY THE CHIEF OF DEPARTMENT**

Chief Smolka reported that he handed in the first quarter report tonight. Informed the board that we are still having volunteer problems with responding to call and drills. Asking the board to look into ideas . Comm. Be. Newbon mentioned that we will need to set up a meeting with the chief, president of both company and the board to discuss ideas to get the membership to start responding and coming to the calls and drills. Comm. Smolka asked the board about starting up a website for the district. Motion was approved. Chief Smolka would like to have a fit testing for all members in May or June, and will set that up. Chief Smolka asked the board about having a 1<sup>st</sup> responder class. Comm. Jo. Newbon will look into it as prices are varies.

### **MONTHLY REPORT BY THE FIRE MARSHAL**

Fire Marshal Scott McCormick reported on Pre-Cast on Nottingham Way has their sprinkler system back up and running. All inspections are moving right along at this time.

### **COMMENTS FROM THE FLOOR**

Capt. Mike Serben mentioned to the board that the server for the district is up and ready to go.

Capt. Serben asked about the hose testing which will be set up.

Comm. Betty Newbon asked Lt. Paul Bush to come to the front to be sworn in. Lt. Bush was sworn in and signed the form which will be filed.

Comm. Fred Yaede asked the Fire Marshal to give the staff here some ideas on what to put up on the sign out front to educate the public.

### **NEXT SCHEDULED MEETINGS:**

Chairman Commissioner Betty Newbon mentioned that our next public workshop meeting will be April 28, 2011 at Headquarter at 7:00 p.m..

Chairman Commissioner Betty Newbon adjourn the public meeting to go into an executive session at 8:15 p.m.

Executive session ended at 8:45 p.m.

**THE MEETING ADJOURNED AT 8:47 p.m.**

Minutes prepared and submitted by:

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Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on \_\_\_\_\_

