

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: April 22, 2010
LOCATION: Station 14-2, Enterprise Fire Company

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairman Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Chelsea Chrisner
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Yaede at 7:30 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

Chairman Commissioner Betty Newbon excused herself from the chair after having a medical procedure done earlier in the day. Commissioner Yaede will run the meeting tonight.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Mar. 11- Filled out Amended Budget forms and sent to Township with Comm. Yaede. Comm. Jo. Newbon sent to the state of NJ. Mar 21- Attended Special Mtg at Headquarter. Mar 23 – Gave check from Hamilton Twp for first quarter tax of \$438,612.50 to Comm. Jo. Newbon, also gave check from Highland Claim Services for Capt Brian Newbon of \$1,588.00 to Comm. Jo. Newbon. Mar 25 – Attend workshop meeting held at Headquarter. Mar 26 – Send out meeting change for April to both houses and newspaper. Apr 15 – Attend Township commissioner meeting. Apr. 20 – Received check from State of NJ Div. of Fire Safety for \$3,907.80 and gave check to Comm. Jo. Newbon. Apr. 20- Received check from Burlington County Institue of Tech for \$35.00 and gave check to Comm. Jo. Newbon. Apr 20- Received check from Highland Claim Services for Capt. Brian Newbon of \$1,588.00 and gave check to Comm. Jo. Newbon. Apr. 20- Attend Workshop meeting held at Headquarters.

COMMUNICATION:

Received a letter from John J. Maley Jr regarding a contract to do the audit of District 4 Fire Department. Motion by Comm. Jo Newbon and seconded by Comm. Betty Newbon to hold off and to look into other options before deciding. This was unanimously approved by the board.

Received a contract from EMR power regarding the generators. Motion by Comm. Jo Newbon, seconded by Comm. Betty Newbon to approve the contract to EMR Power for \$1,014.00. This was unanimously approved by the board.

Received a contract from Continental Fire Safety regarding the Air test for \$1,825.00. Motion by Comm. Jo. Newbon, seconded by Comm. Betty Newbon to approve the contract. This was unanimously approved by the board.

Received an application from Byran Eveland to join the Relief Association. Motion by Comm. Jo. Newbon, seconded by Comm. Chrisner to accept the application. This was unanimously approved by the board. Question by Comm. Jo. Newbon to be sure that he is leaving the Washinton Twp Relief Assoc. President Prukty of Station 14-2 will double check to be sure.

Received a letter from Travelers Indemnity company regarding a worker compensation claim for Capt. Bob Adams has been referred to National Workers Compensation Subrogation Center to pursue reimbursement of benefits. Secretary to file in his file

Received 3 training logs from Capt. Pete Esposti.

Received a letter from Capt. Bob Adams regarding that he given FF Ian Riddell his driving test on Ladder 14 and feel that he is qualified to drive an operate Ladder 14. Motion by Comm. Jo. Newbon, seconded by Comm. Chelsea Chrisner to approve the letter. This was unanimously by the board.

Received a grievance letter from Shop Steward Shane Mull.

Received a letter regarding the grievance from Capt. Pete Esposti.

Received a flyer from Direct TV.

Received the 2009 Fire Hydrants and Water Main Inch-Foot Inventory from the Trenton Water Works Department.

Received a letter from First Responder Insurance regarding a new JIF helpline.

Received a letter from First Responder Insurance regarding Injury Prevention and Ergonomics. A CD was given to the Chief.

Received a letter from First Responder Insurance regarding the 2009 Coverage Manuals and Policies.

Received a letter from Consolidated Services Group regarding FF Harold Summers injury update. He has been cleared to return to full active duty.

Received a certified letter from The Township of Hamilton regarding a public hearing on Mar. 16 in regard to amend the Land Development Code.

Received a letter from Nottingham Insurance that they have amend the address to Headquarter.

Received a letter from National Union Fire Insurance stating they have changed the address of the policy to Headquarter.

Received a letter from NJ Pensions regarding Jake Genovay. Comm. Jo. Newbon is currently working on it. Comm. Lesslie signed off on the paperwork so that Comm. Jo Newbon can move forward with paperwork.

FINANCIAL MATTERS:

Commissioner Lesslie made a motion to approve the monthly bills totaling \$237,605.44 which was seconded by Commissioner Betty Newbon and unanimously approved by the board. Bills sheet is attached to minutes.

COMMISSIONERS REPORT:

Comm. Jo. Newbon reported that he contacted Jammer Doors, Eng. 14-2 exhaust has been taking care of, He sent the amended budget to the state, he received the checks that Comm. Lesslie reported on and deposited them, there was an oil leak on the brakes line of Ladder 14, and Ladder 14 is out of service at this time due to a relief valve problem and also reported on the leak in Headquarter building.

Comm. Betty Newbon reported that the new shed for headquarters is done and ready to be shipped over. Not sure when it will be ship, will contact to find out.

Comm. Chelsea Chrisner had nothing to report.

Comm Fred Yaede reported he has more bids for the building, but will discuss later in the meeting.

Comm. Lesslie reported that he gave new patches to FF Miller (10), Capt. Adams (2), FF Riddell (4), and FF Horn (4), Met with former Comm. Genovay to go over files that were in Sta. 14-2 quarter. Leaks in Headquarter from rain. Comm. Jo. Newbon and Yaede were informed.

BUILDING & GROUNDS

Comm. Yaede reported he received 3 bids in regard to modify the career staff living quarter. He felt the bid of \$1,975 which was the lowest of the three should be approve to modify the rooms. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the bid of \$1,975 which was the lowest to Anthony Pizza construction to modify those rooms. This was unanimously approved by the board.

Comm. Yaede reported he received a bid of \$850 to repairs the windows in the rear of the building at headquarter where the leaks were coming in during the storm. Motion by Comm. Jo Newbon, seconded by Comm. Lesslie to approve the bid of \$850 to Rafferty Construction. This was unanimously approved by the board.

Comm. Yaede also reported that he still working on the fence situation, will be meeting with some others. Also still waiting on more bids for the signs as well as the kitchen. Will have more report at next meeting.

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MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

Received the First Quarter summary report from Chief Gray. Report will be file and available for anyone to read. Chief Gray also sent out a thank you to all the members and career staff on a job well done over the past quarter. Also, like to thanks the board for the new training tools at headquarters that they drilled on. It an outstanding course for all firefighter to use.

Received the car report for March from Chief Gray. The new siren and console has arrived and waiting for installation.

Comm. Yaede asked Deputy Chief Petzold regarding the policy of the duty crew that was submitted to the board last month. The policy was held off at the last commissioner meeting because Pres. Prutky of Enterprise Fire reported that he wanted to discuss at his company meeting and go over the guideline. Also, the policy was to be given to the career staff to go over and look into it as well. Deputy Chief Petzold had no knowledge of the situation and will discuss with Chief Gray to look into the situation. Will report back next board meeting. Also, some members gears were pulled due to them not attending the mandatory drills and have not made them up. Their gear will be replaced once they make them up.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

Asst. Chief Smolka is attending a fire seminar in Indianapolis and cannot attend tonight meeting. Deputy Chief John Newbon reported that some members are still without the blood borne pathogen and another class will be schedule for those to make it up. 22 Victor Ave is now gone. The building was torn down after it collapsed.

COMMENT FROM THE FLOOR

FF Shane Mull asked the board to use the meeting room at Headquarter for their FMBA meeting on May. 20th. This was unanimously approved by the board.

Pres. Prusky of Enterprise Fire Company asked the board if any compensation will be given to his company. Comm. Yaede asked Pres. Prusky to write a letter to the board and it will be discuss from there.

FF Robbie Miller informed the board that the Hamilton Arms apartment was fined by the state for no inspection. The board will look into it further.

Deputy Chief Petzold asked how the per-diem is done at headquarter. Comm. Jo. Newbon informed him that they need to be Ladder 14 qualified to ride. He also inform the deputy chief that some of the members from Enterprise Fire Company are riding out over there to be qualifed and learning the Ladder.

NEXT SCHEDULED MEETINGS:

Comm. Yaede wanted to thanks Capt. Adams for all the new training set he built at headquarters, as well as thanks all the career staff for their hard work over the past quarter of this year.

Chairman Commissioner Betty Newbon mentioned that our next public meeting will be May 13, 2010 at the Headquarters at 7:30 p.m.. Our next workshop meeting will be held on May 27, 2010 at district headquarter at 7:00 p.m..

Comm. Yaede adjorn the open session at 8:41 p.m.

A closed session began at 8:52 p.m.

The closed session ended at 9:30 p.m.

THE MEETING ADJOURNED AT 9:31 P.M.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

