

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: May 12, 2011
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairman Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Chelsea Chrisner
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Be. Newbon at 7:35 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Reported that he sent a letter to FF. Norton accepting the letter of resignation from him.

COMMUNICATION:

Received the contract from BENDAS LANDSCAPING. Sect. will file.

Received a letter from Comm. Chelsea Chrisner informing the board that she has moved out of the district. Comm. Be. Newbon will look into what the laws states and where to go from there.

Received a flyer from Staples for supplies.

Received the NFIRS report for the month of April 2011.

Received a brochure from Unimac on firefighter gear washing machine and dryers.

Received a letter from Captain Serben informing the board that the server is now up and running.

Received the PAYCHEX service agreement that was signed by Comm. Jo. Newbon. Sect. to file.

Received the certification list for Fire Captain. All have passed the state captain test.

Received the Air system contract from Continental Fire and Safety that was signed by Comm. Jo Newbon. Sect. to file

Received the preventative maintenance agreement for CleanAir that was signed by Comm. Jo. Newbon. Sect. to file.

Received a copy of the request for certification for the NJ civil service list that was requested by Comm. Jo. Newbon.

Received a certificate of origin affidavit for Engine 14-4 that was sent to Mercer County Fire School. Sect. to file.

Received the resignation letter from Firefighter Michael Norton. This was handled at the district last workshop meeting and a letter has been sent to him accepting his resignation. Sect. to file this letter in his personal folder.

FINANCIAL MATTERS:

Commissioner Lesslie made a motion to approve the monthly bills totaling \$116,455.52, which was seconded by Commissioner Yaede and unanimously approved by the board. Bills sheet is attached to minutes.

COMMISSIONERS REPORT:

Commissioner Yaede reported that the wall outside had been resealed. Hopefully no more rain water will enter into the building. The engine room floor coating will be started on June 13th. He submitted a contract from Bendas Landscaping to maintain the landscape around the building. The contract is up to \$400. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the contract. Motion was unanimously approved by the board. He reported that the lettering for the trophy case should be done soon. Reported the radio room radio box is in and done. He would like to install the traffic signal activation button on each engine room door so that the captain can hit the button before getting in the truck to respond to calls. This will activate the lights on the corners to alert motorist that the truck is responding out. Right now, the button is in the radio rooms and captains do not go in there when a call comes in and cannot activate it. He will look into how much and when it can be done. He got a quote from AromaZ to paint the meeting room, closed off the walls that connect the meeting room to Kitchen for

a total of \$2200.00 Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approved the work. Motion was unanimously approved by the board.

Commissioner Chrisner had a letter in reporting that she will hang up the list for what need to be put on the sign each months or week. July 12th will be the hose testing for the district.

Commissioner Lesslie reported that 6 applications were picked up for the position of Firefighter. All must be returned by May 19, 2011.

Commissioner Jo. Newbon reported that some of the contract agreement for maintenance were handed in this evening. Also reported that he finally got the title for Engine 14-4 to hand over to the county.

COMMENTS FROM THE FLOOR

Firefighter Rich Cummings reported that they checked into the weight station that was for sale. He reported that it was 50/50 and would like the board to look at it before a final determination was made. Comm. Betty Newbon reported that the board will look into getting something new instead to be safe as this can pose a safety problem with a used equipment. More information will be reported at next meeting or so.

Comm. Betty Newbon asked if both companies have picked 3 members to help with the building dedication committee. Only Hamilton Fire Company have picked 3 members and they are Joe Whartenby, Rich Coleman and Brian Newbon. Enterprise Fire Company had not reported on anything regarding this.

Comm. Jo. Newbon went on record to report that all the captains that have passed the state test have agreed in writing and oral that they would take the position of Captain for Fire District 4. They are Captain Michael Serben, Captain Peter Esposti, Captain William Adams, and Captain Joseph Horn. The board will have a swearing in ceremony on June 7, 2011 at 19:00 hrs at Fire District Headquarters. Congratulation to all newly appointed Captain on their new position.

NEXT SCHEDULED MEETINGS:

Chairman Commissioner Betty Newbon mentioned that our next public workshop meeting will be May 26, 2011 at Headquarter at 7:00 p.m..

Motion by Comm. Yaede, seconded by Comm. Jo. Newbon to adjorn the meeting.

THE MEETING ADJOURNED AT 8:37 p.m.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

