

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: June 9, 2011
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairman Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Chelsea Chrisner
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Be. Newbon at 7:30 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited. A moment of silence was held for Firefighter Richard Prutky who passed away on June 1, 2011.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - May 16th, received a wire transfer from Hamilton Twp for the second quarter tax of \$472,858.75. June 2nd, received a check from State of NJ Police and Fire Retirement of \$3,456.64 for overpayment. Check was handed over to the treasurer. I would like to thank everyone for their sympathy for the loss of my mother who passed away on June 1st. Also, thanks to the board for the flower arrangement at the funeral and my sympathy to the members of the Enterprise Fire Company on the loss of President Richard Prutsky who passed away on the same date as my mother.

COMMUNICATION:

Received the chief car report from Chief Smolka. All is normal.

Received doctor release for Richard Cummings and John Newbon. Sect. will file in their personal folder.

Received a letter from Firefighter Shane Mull asking the commissioner to allow them to use our insurance on the 1800 E.State building for a class that the career staff will be

hosting. Motion by Comm. John Newbon, seconded by Comm. Fred Yaede to allow the staff to use our insurance. Motion was unanimously approved by the board.

Received the contract for the fire hose testing by Fail Safe. Sect. to file.

Received a copy of the application for the COBRA from Michael Norton. Sect to file in his personal folder.

Received the software maintenance agreement contract for the ESP software. Sect. to file.

Received the NFIRS fire reports for the month of May.

Received the annual automatic sprinkler system inspection for fire headquarter. All appeared to be normal in the report.

Received the worker compensation claim for Firefighter Jason Dilts who was injured in a call on June 7th. Jason has return back to active firefighting duty.

Received a thank you letter from the Captains of the career staff thanking the commissioner for their special evening on their promotion to captain.

FINANCIAL MATTERS:

Commissioner Lesslie made a motion to approve the monthly bills totaling \$131,099.87, which was seconded by Commissioner Yaede and unanimously approved by the board. Bills sheet is attached to minutes.

COMMISSIONERS REPORT:

Comm. Betty Newbon reported that she is still looking into a new gym equipment for the career staff and volunteer to use on the second floor. She called the company and left a message. She also mentioned that the captain promotion was a very successful evening and well planned.

Comm. Chelsea Chrisner reported that the contract is in for the fire hose testing. She handed it over to the secretary to file.

Comm. Fred Yaede reported that the bumpers are now installed in the parking lot, this should avoid cars hitting the curb as well as the snow plow. He reported that the moisture test for the engine room is going to be started on June 10th. Hopefully the test will pass so we can start the flooring within 2 weeks. Reported that he is waiting on the

final architect drawing for the kitchen, hope to have it by next meeting. Comm. Yaede asked the board to purchase special flags and bunting for the building. They would hang down between the bay doors concrete walls. Total price including installation would be \$577.00 Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the purchase. Motion was unanimously approved by the board. Comm. Yaede also mentioned that the Local 84 and 284 will be hosting the memorial for Past Career Firefighter Brian Sutton who passed away in the line of duty on Nov. 8th. They are asking if the commissioners would purchase the food. Comm. Jo. Newbon asked that the board go into discussion regarding the food at the workshop meeting.

Comm. Jo. Newbon reported that he gave permission for the Enterprise Fire Company to take Engine 14-2 and SS 14 out of service for the funeral of President Richard Prutsky. He reported that a few radios are at Mid-State getting repairs. Engine 14-4 has now been turned over the county with the title and everything. Reported that the phone company will be coming in on Tuesday to look into the phone problems as we are having more problems with dropped calls.

Comm. Jo. Newbon reported to the meeting that the Board of Fire Commissioners have interviewed 5 candidates for the position of FireFighter and have selected Harold Summers Jr. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the hiring of Harold Summers Jr to the position of Firefighter starting June 26, 2011. Motion was unanimously approved by the board.

CHIEF REPORT

Chief Smolka reported on a fire that involved a couple cars in the parking lot of the Warner Village. Had a few problems in the beginning with water, but overall, operation went well. Reported that training will be held off till after August due to the weather in the summer. The district has been very busy with mutual aids calls over the past couple months.

COMMENTS FROM THE FLOOR

Deputy Chief of Station 14-2 thanks the commissioners for the cooperation for the funeral of Richard Prutsky. He asked if we could plant a tree in his memory. Comm. Yaede asked that they bring the tree over and they will find a location on the side of the building.

Firefighter Glenn Dobron thanks the career staff for their professionalism and showing at the funeral. The family was very impressed of how many firefighter came to show their respect for Richard.

Captain Mike Serben asked the commissioner for permission to attend a post fire discussion on a fire they had in Station 19 district.

NEXT SCHEDULED MEETINGS:

Chairman Commissioner Betty Newbon mentioned that our next public workshop meeting will be June 23, 2011 at Headquarter at 7:00 p.m..

Motion by Comm. Yaede, seconded by Comm. Jo. Newbon to adjorn the meeting.

THE MEETING ADJOURNED AT 8:26 p.m.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

