

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: January 10, 2013
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Richard Coleman
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:36 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Sent letter to Captain Shop Steward in regard to their contract. Sent letter to Trenton Times in regarding to our budget hearing tonight as well as the 2013 meeting dates. Both were advertised in the Trenton Times.

COMMUNICATION:

Received a letter from Chief Gray with a Chief Directive in regard to personal property and equipment.

Received the Chief Gray Car report for the month of December.

Received a return to work letter for FF Ed Gore.

Received Worker Compensation Claim form for FF Tim Donovan from Nottingham Insurance.

Received the NFIRS report for the month of November and December.

Received the new Truck insurance cards and the Workers Compensation Notices that is posted in the Commissioners office on the board.

Received an accident report from FF Donovan regarding his shoes being run over by the SS14 truck. Motion by Commissioner F. Yaede, second by Commissioner R. Coleman to allow FF Donovan get new shoes up to \$100.00. Motion was unanimously approved by the board.

Received an accident report from FF Dilts regarding him driving over a pair of Firefighter shoes on a run.

Received a check for \$26.69 from the state of NJ Public Employee Retirement system due to an over payment. Check turned over to the Treasurer.

Received an accident report from Firefighter S. Mull in regard to him driving down the road and a tree branch broke off and hit the lights on Ladder 14. Light has been replaced.

Received an incident report from Firefighter C. Headley in regard to him opening a compartment on Ladder 14 and the saw fell out damaging the saw. Saw has been repaired and put back into service.

Received a letter from the Mayor office in regard to the final settlement regarding the Water Works.

Received a letter from Firefighter R. Miller in regards to the new shop steward for the district. The Shop Steward is Firefighter S. Mull and Firefighter R. Cummings will remain as the second shop steward.

Received a letter from the Chief office regarding a Meritorious Service. Firefighter R. Miller and Capt. Horn both saved the life of a brother firefighter Capt. Freeman from Station 17 during a house fire.

FINANCIAL MATTERS:

Commissioner Lesslie made a motion to approve the monthly bills totaling \$273,147.33 which was seconded by Commissioner Coleman and unanimously approved by the board. Bills sheet is attached to minutes.

COMMISSIONERS REPORT:

Betty Newbon - Has been working on prices for supplies for the duty crew in case of a storm. Has also investigated prices for new cot so other who needs to stand by during a storm or emergency will have something to sleep on.

Richard Coleman – Working on the medical bills. He is up for election this coming Feb. 16th.

John Newbon – Reported that he purchased gloves for the firefighters, repaired the saw that was dropped from the ladder truck, Paperwork for FEMA has been sent in, waiting on that, ID system has been ordered, all the new facemask for the career staff has been tested on them and all were good. The new speaker has been put into the career staff bunk room.

Keith Lesslie – Working on the election and the petition are due on Jan. 18th.

Fred Yaede – Reported the patio outside has been completed. Working on getting a new TV stand for the TV equipment, everything hanging on the floor. Reported he is working with Firefighter Headley to work on the back wall in putting up the career staff pictures.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

The ladder has been very busy running a lot of runs over the past couple weeks with Ladder 17 out of service. Presented to the Board a new policy on personal property and equipment that will go in effect tonight. CPR training is set for Jan.30th, all career and volunteer must go. He had a quote of \$3,873 to purchase replacement batteries for the portable radios by M&W Communications. Motion by Commissioner Jo. Newbon, seconded by Commissioner F. Yaede to purchase the new batteries. Motion was unanimously approved by the board. Chief reported he working with several other district in possibly having a turn-out gear lease program. More to report on this later.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

FIRE INSPECTOR REPORT

Fire Inspector McCormick reported all is moving along.

OLD BUSINESS

NEW BUSINESS

Comm. John Newbon read resolution 01102013 which is to amend the budget. Board Secretary K. Lesslie ask for a verbal vote. All commissioners in attendance voted AYE in favor of the resolution. Resolution was passed by a 5-0 vote.

Comm. John Newbon read the district Adopted budget for 2013. Comm. K. Lesslie ask for a verbal vote. All commissioners in attendance voted AYE in favor of the budget. Adopted budget was passed by a 5-0 vote.

Comm. J. Newbon read a referendum resolution to increase our budget 3.3% which will be \$71,024 , to be voted by the taxpayers at the upcoming February 16, 2013 election which is in accordance to state law 40A:4-45.46 (B). Comm. K. Lesslie ask for a verbal vote. All commissioners in attendance voted AYE in favor of the referendum question to be on the ballot. Passed by a 5-0 vote.

Comm. J. Newbon read resolution 01102013A which is for the adoption of cash management. Comm. K. Lesslie asked for a verbal vote and all commissioners in attendance voted AYE in favor of the resolution. Resolution 01102013A was passed by a vote of 5-0.

COMMENT FROM THE FLOOR

Firefighter S. Mull asked the board in regarding to their open enrollment for insurance. Board Chairperson B. Newbon requested that this will be discussed in Executive Session since it involved personnel.

Chairperson B. Newbon sworn in Chief Gray and Deputy Chief J. Newbon.

Board went into an executive session at 8:34 p.m.

Executive session ended at 9:21 p.m.

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that our next meeting will be the workshop meeting to be held on January 24, 2013 at Fire Headquarter at 7:00 p.m.

THE MEETING ADJOURNED AT 9:24 P. M. Motion made by Comm. Jo. Newbon, seconded by Comm. Yaede.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

