

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: January 12, 2012
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Chelsea Chrisner
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:30 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Sent to Trenton Times the meeting dates for 2012 and the election for Feb. 18, 2012, posted Federal employment poster up in display out in engine room and thanks to Comm. Newbon for handling the paperwork for the insurance claims for the 2 accidents.

COMMUNICATION:

Received a check from FEMA regarding the Hurricane Irene storm that we incur. A check for 5,829.12 was handed over to the treasurer. Paperwork will be filed in the FEMA folder in the commissioner office.

Received a letter from Division of Local Government Service reporting that our budget has been approved and we can adopt the budget at tonight meeting.

Received a letter from Capt. Adam regarding an incident that needs to be addressed.

Received a copy of the Social Media Policy that the Chief would like for the board to adopt.

Received a copy of the Right to Know paperwork that was filled out by Comm. Jo. Newbon.

Received a medical clearance for Comm. Jo. Newbon to return to active duty.

Received a letter from the Captain regarding their contract. Comm. Lesslie will sit with them shortly after we finish the Firefighter contract.

Received a letter from Sandra Young expressing interest in a position within the department. Sect. to file.

Received a letter from Capt. Esposti regarding the Special Service truck pulling the charging cords out of the wall.

Received a copy of the liability insurance from First Responder Insurance.

Received the insurance cards for all the apparatus and chief car from Nottingham Insurance.

Received copy of the swearing in for Chief William Gray and Chief Dave Smolka.

Received the car report for chief car 14-1. No problem with anything.

Received the claim information regarding the accident with Engine 14-1 on Olden Ave while responding to a call.

Received the accident report from Capt Serben regarding an accident with Engine 14-1 hitting a UPS truck while driver training. No damage to either vehicle and no police were involved.

Received a newsletter from VFIS.

Received the NFIRS fire report for the month of December and the year report.

FINANCIAL MATTERS:

Commissioner Lesslie made a motion to approve the monthly bills totaling \$245,174.09 which was seconded by Commissioner Chrisner and unanimously approved by the board. Bills sheet is attached to minutes.

COMMISSIONERS REPORT:

Betty Newbon - Working on the gym equipment for Nordic track.

Chelsea Chrisner - Nothing to report at this time.

John Newbon – The tires on Engine 14-1 were bad, and have been replaced. A bolt in the pump engine came out and been replaced. Engine 14-2 mirror and a charging problem with the engine is being worked on. Ordered some supplies for the office, so we are good to go. Handed out the incentive check to the firefighters, there is a township commissioner meeting in Feb, right after the election.

Keith Lesslie – Working on the election and the petition are due on Jan. 20th. Waiting on the union to decide if they are accepting the commissioner contract proposal.

Fred Yaede – There is a leak coming from the ceiling again. Will have it looked into.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

The drill is scheduled for Jan. 30 on SCBA. Hopefully many members will come out and refresh on the SCBA. There is a walkthrough scheduled for Jan. 24-27 at 10 a.m. for all the duty shift. Volunteers are urged to attend if possible. Handed in a Social Media Policy that he is requesting the board to look into.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

FIRE INSPECTOR REPORT

Fire Inspector McCormick reported met with the chief and discussed the walkthrough for 1800 E. State St. Reported on numerous houses in the district have solar panel, might want to consider putting those on the memo in the computer system.

OLD BUSINESS

NEW BUSINESS

Comm. John Newbon read the adopted budget. A verbal vote was taken and all five commissioners in attendance voted AYE for the adoption. The adopted budget was passed by a 5-0 vote.

COMMENT FROM THE FLOOR

Capt Serben reported that the NFIRS for the year is completed.

Comm. Lesslie reported that the two fire companies have decided to merge their annual dinner dance on Mar. 2nd.

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that our next meeting will be the workshop meeting to be held on January 26, 2012 at Fire Headquarter at 7:00 p.m.

THE MEETING ADJOURNED AT 8:08 P. M.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

