

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: October 11, 2012
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Richard Coleman
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:35 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Received the registration for SS 14, Sent a letter to a few firefighter regarding an incident that happened, Changed the sign out front to reflect the fire prevention month and a special thank to Shift D for their help in that.

COMMUNICATION:

Received the car report for the month of August and September from Chief Gray. All was good and normal.

Received the car report for the month of September from Chief Smolka. All is good and normal.

Received a letter from Local 284 and Capt. Serben requesting a meeting regarding the contract.

Received a letter from Capt. Serben in regard to changing the shift and the guys on each shift.

Received a letter from B&E service regarding their pump going out of service for 2 weeks for new pump being installed.

Received a letter from Capt. Serben that a 6 foot pipe pole was damaged and need to be replaced.

Received the NFIRS report for the month of September.

FINANCIAL MATTERS:

Commissioner Lesslie made a motion to approve the monthly bills totaling \$147,197.85 which was seconded by Commissioner R. Coleman and unanimously approved by the board. Bills sheet is attached to minutes.

COMMISSIONERS REPORT:

John Newbon –Reported on some apparatus repairs being done. Reported he attended state meeting in Wildwood. Printers in the building have been repaired. The auditor has completed our audit report. Ladder 14 stick is not working at this time, it being repaired. He will be having speakers installed in the sleeping qtr and would like the board to consider ordering an anti-virus software for \$175. Motion by Comm. Lesslie, seconded by Comm. Coleman to order the anti-virus software to protect our computer in the building. Motion was unanimously approved by the board.

Keith Lesslie – Attended the state commissioner meeting in Wildwood. Met with Capt. Serben and Capt. Esposti regarding their contract. Ordering office supplies if anyone needs anything, please let me know.

Fred Yaede – Reported construction was stopped as the contractor father passed away, but will resume Monday. The table will be done and delivered by the 25th of the month. The toilet in lady room is broken and needs to be replaced. Motion by Comm. Jo. Newbon, seconded by Comm. Coleman to replace three toilets in the building that needs to be replaced. Motion was unanimously approved by the board.

Comm. Yaede asked the board to have the shelves installed in the utility closet and have the gutters and seamed cleaned out by Aromaz Constrction. Price will be \$1,200 for the Shelving and \$980.00 for the cleaning of all the gutters and seams. Motion by Comm. Jo. Newbon, seconded by Comm. Coleman to approved the project. Motion was unanimously approved by the board.

Comm. Yaede mentioned to the board that he got quote for the paving work in the parking lot. For \$16,496 the paving of the full parking lot from Gres Paving. Rusling Paving came in \$18,000. Motion by Comm. Jo. Newbon, seconded by Comm. Coleman to have Gres Paving do the paving of the parking lot. Motion was unanimously approved by the board.

Rich Coleman – Attended the State meeting in Wildwood. Attended the meeting with the auditor regarding our audit. And working with the chief regarding ID tags.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

Chief reported that the new radio system will be coming up soon online from Mercer County Communication. The new radios will be coming in soon. Attended the township chief meeting and a report of cutting down apparatus response to fire alarm was bought up. He has voted no on cutting the amount of response going as you can never tell when a fire alarm is actually a real fire. Reported on a 5 yrs boy who has Leukemia would like to visit the firehouse and he will set this up.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

Reported he would like to see the board take over the election for the Chief position between the two fire station.

Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to purchase 6 bright orange cones as they are needed in front of the building when apparatus are parked outside of engine room. Motion was unanimously approved by the board.

FIRE INSPECTOR REPORT

Fire Inspector McCormick submitted the contract to allow the district to use the old 1700 Nottingham Way complex for training till they demolish the structures. Contract was signed by the board and submitted.

COMMENT FROM THE FLOOR

Chairperson Betty Newbon request the meeting to go into Executive Session at 9:01 p.m.

Executive Session ended at 9:31 p.m.

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that our next meeting will be the workshop meeting on Oct. 25, 2012 at 7:00 p.m.

THE MEETING ADJOURNED AT 9:35 p.m.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

