

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: November 8, 2012
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Richard Coleman
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:57 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Sent 2 letters to the captain in regards to a few issues. Sent an inventory list to the captain to be filled out and returned.

COMMUNICATION:

Received the car report for the month of October from Chief Gray. All was good and normal.

Received the NFIRS report for the month of October.

Received a letter from a firefighter regarding his ladder belt has been removed from his gear. Letter turned over to the chief department to look into.

Received a survey from the USPS regarding their service. Secretary to file.

Received a letter from the chief and captain regarding getting stand-by food and extra cots for firefighter when they are needed to standby.

Received an accident report from FF Richard Cummings. He hit wires that were hanging low responding to a call. Minor damage to Ladder 14 mirrors.

Received a letter from Capt. Esposti reporting the FF Tim Donovan has passed the driving training test for Special Service 14.

FINANCIAL MATTERS:

Commissioner Lesslie made a motion to approve the monthly bills totaling \$147,834.64 which was seconded by Commissioner R. Coleman and unanimously approved by the board. Bills sheet is attached to minutes.

COMMISSIONERS REPORT:

John Newbon –Reported that there will be training drill at 1700 Nottingham Way. All the necessary paperwork has been filed and submitted to use the site. Speaker for the crew room will be installed shortly. The ladder pipe has been fixed and back in service. Reported on firefighters having extra mask. He took them away and each have one mask to wear that were tested with them. The website is being worked on, but due to the weather we had, it been pushed back a little. Comm. Jo. Newbon reported that the new gears are in for the new firefighter except a few things. Will wait till we get everything in so that we can have it all inventory into the system.

Keith Lesslie – Any supplies that are needed, please see Comm. Lesslie to order it. Reported the sign out front has been changed and will be changed again within a week to wish everyone a Happy Thanksgiving.

Fred Yaede – Reported the paving work has been held off due to weather. The lights around the building are completed. Looks very nice. Someone damaged the rear door in the lounge and there has been no damage report submitted. He is looking into the damage. He request that the captain now submit a damage report on anything that gets damage in the building or outside so that the commissioners are aware of it.

Rich Coleman – Reviewed the driver log book and found some information still being missing from the book. Would like to see all information regarding trucks getting fuels and how much kept in the log. And reported about truck going out of the district often, need to keep an eye on how much time these trucks are moving around.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

Chief reported that the new radio system will be coming up soon online from Mercer County Communication. The new radios will be coming in soon. Attended the township chief meeting and a report of cutting down apparatus response to fire alarm was bought up. He has voted no on cutting the amount of response going as you can never

tell when a fire alarm is actually a real fire. Reported on a 5 yrs boy who has Leukemia would like to visit the firehouse and he will set this up.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

Thanks to the career staff for their excellent services during Hurricane Sandy. There were quite a bit of calls, and having the two full crew on duty really helps out. Luckily for our district, we suffered only minor damages. Will be looking into the gear situation that was submitted to them tonight.

FIRE INSPECTOR REPORT

Fire Inspector McCormick is out of town on a business trip.

COMMENT FROM THE FLOOR

Firefighter Robert Miller asked the board regarding the Hurricane standby crew notification. Felt that we should give more advanced notice for standby. Also asked why Special Service 14 was needed for the storm.

Firefighter Rich Cummings asked the board to look into the speaker in the engine room. The sounds are horrible and very loud sometime which makes it hard to hear the call coming in.

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that there will be no workshop meeting in the month of November. Our next scheduled meeting will be December 13, 2012.

THE MEETING ADJOURNED AT 8:48 p.m.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____