

# Hamilton Township Fire District #4

## MEETING MINUTES

### REGULAR MEETING BOARD OF FIRE COMMISSIONERS

**DATE:** December 12, 2013  
**LOCATION:** District Headquarter

**BOARD MEMBERS PRESENT:** Commissioner Fred Yaede  
Chairperson Commissioner Betty Newbon  
Treasurer/ Commissioner John Newbon  
Commissioner Richard Coleman  
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:35 . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

**APPROVAL OF PREVIOUS MINUTES** - Be it resolved that the Minutes of the previous meeting was approved.

**SECRETARY REPORT** - Reported that he posted an ad in the Trenton Times in regard to tonight introduction of the budget reading.

#### **COMMUNICATION:**

Received a letter from Hamilton Fire Company in regard to a district meeting to be held on Dec. 18, 2013.

Received holidays cards from numerous businesses in our district wishing us happy holidays.

Received the car report for the month of October and November from Chief Gray.

Received a copy of the new radio equipment have been received for the district.

Received a doctor release for John Newbon Sr allowing him to return to work.

Received a letter from Capital Health in regard to the emergency department is closed at Bellevue Ave.

## **FINANCIAL MATTERS:**

Commissioner Yaede made a motion to approve the monthly bills totaling \$215,921.39 which was seconded by Commissioner Coleman and unanimously approved by the board.

## **COMMISSIONERS REPORT:**

Richard Coleman – Reported on the truck committee.

John Newbon – Reported office supplies were ordered. Working on budget.

Fred Yaede – Reported on the chair that are damaged. Still trying to get them repairs.

Keith Lesslie – Reported working on budget .

## **MONTHLY REPORT BY THE CHIEF OF DEPARTMENT**

Reported that a letter was sent to Enterprise Fire Company in regard to the pick up truck.

Reported a letter was given to a firefighter in regard to his status.

Chief Gribben asked the board for permission to hang photo around the firehouse on the walls. Motion was unanimously approved to allow the staff to hang photo on wall.

Reported that Capt. Bob Adams will be the shop steward for the officers.

Reported that he met with all the captains and they have declined to have their title changed.

Chief Gribben asked the board to purchase swift suit for the fire district for flooding that occurs in our district. Motion by Comm. Jo. Newbon, seconded by Comm. Yaede to purchase new swift suits for the apparatus. Motion was unanimously approved by the board.

## **MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT**

Reported that he been pretty busy working on the new radio system with Mercer County Central. Reported that all is moving along and working with Chief Gribbin.

## **FIRE INSPECTOR REPORT**

Fire Inspector reported on the issues he having at 2424 E. State St. He had to call in the police due to the owner being uncooperative during an inspection.

**OLD BUSINESS**

**NEW BUSINESS**

The introduction of the Fire District #4 budget was read by Comm. Jo. Newbon. A roll call vote was taken and all commissioners in attendance vote AYE on the introduction.

Commissioner Jo. Newbon read resolution number 12122013 in regard to adopt a temporary budget for payment sto be made prior to the adoption of the 2014 budget in an amount not to exceed \$365,046 pursuant to 40A: 14-78.17. A roll call vote was taken and all commissioners in attendance vote AYE on the resolution. Resolution 12122013 was approved.

Commissioner Jo. Newbon read resolution number 1212213 B in regard to appropriate all unexpended and unobligated balances from the 2013 budget year to be available in 2014. Resolution to take effect December 31, 2013. A roll call vote was taken and all commissioners in attendance voted AYE on the resolution. Resolution 12122013 B was approved.

**COMMENT FROM THE FLOOR**

None

**NEXT SCHEDULED MEETINGS:**

Chairperson Commissioner Betty Newbon mentioned that there will be no workshop meeting for the month of December.

**THE MEETING ADJOURNED AT 9:13 P. M. Motion made by Comm. Yaede and seconded by Commissioner Coleman.**

Minutes prepared and submitted by:

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Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on \_\_\_\_\_