

# Hamilton Township Fire District #4

## MEETING MINUTES

### REGULAR MEETING BOARD OF FIRE COMMISSIONERS

**DATE:** December 13, 2012

**LOCATION:** District Headquarter

**BOARD MEMBERS PRESENT:** Commissioner Fred Yaede  
Chairperson Commissioner Betty Newbon  
Treasurer/ Commissioner John Newbon  
Commissioner Richard Coleman  
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 8:08 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

**APPROVAL OF PREVIOUS MINUTES** - Be it resolved that the Minutes of the previous meeting was approved.

**SECRETARY REPORT** - Sent budget intro notice to Trenton Times which was posted on November 16, 2012. Sent letter to firefighters and captain regarding shift changes that will be occurring. Sent letter to Captain requesting them to a mandatory meeting with the board on December 13<sup>th</sup>.

Received a check from Highland Claim Service for \$1,620.00 for Capt. Serben. Check handed over to Treasurer.

**COMMUNICATION:**

Received Thanksgiving cards from Nottingham Insurance and Northeast Display and Graphics.

Received a letter from Firefighter Riddell regarding an issue he has. Board to discuss later.

Received a letter from Firefighter Miller regarding an issue he has. Board to discuss later.

Received a letter from Chief Smolka regarding Capt Horn missing a class. Capt Horn is excused from missing the class due to a personal issue he has to attend to.

Received the Joint Insurance Fund Annual Report.

Received the car report for Chief Gray for month of November.

Received the car report for Chief Smolka for month of November. Reported he got oil changed and brake line fixed.

Received a return to work certification for Firefighter Dilts.

Received a memo that FF Donovan has passed the test for Firefighter One.

Received the poster compliance for 2013. Posted.

Received a letter from FMBA 84 regarding a fee increase in their dues to \$85 a month.

Received a the test results for the Air system in engine room from EMR Power System.

Received a letter from Capt. Esposti that FF Crammer had met the requirement and passed the test to drive Engine 14-2.

Received a letter from Attorney Dan Graziano that he has reduced his fee for the year 2013 to \$3,000.

Received a letter from Capt. Serben asking the board to look into getting supplies for when bad weather comes and they have extra guys on duty.

Received a letter from Capt. Serben regarding the Captains rejecting the board latest proposal for a contract. Board to discuss what the Captains are looking for.

### **FINANCIAL MATTERS:**

Commissioner Lesslie made a motion to approve the monthly bills totaling \$251,580.47 which was seconded by Commissioner R. Coleman and unanimously approved by the board. Bills sheet is attached to minutes.

### **COMMISSIONERS REPORT:**

John Newbon –Reported on Apparatus issues. Reported chain saw chain was put in wrong and ruined.

Keith Lesslie – Any supplies that are needed, please see Comm. Lesslie to order it. Reported the sign out front has been changed and will be changed again within a week to wish everyone a Happy Thanksgiving. Congratulated the shift on duty for their heroic job well done saving a fellow firefighter on a call.

Fred Yaede – Blacktop outside is completed. Work is moving along with the patio outside. Chairs for the new table should be in around Jan. 15<sup>th</sup>. The urinal in the mens room is fixed.

Rich Coleman – Happy Holiday to everyone !!

### **MONTHLY REPORT BY THE CHIEF OF DEPARTMENT**

Chief reported on a fire that was in Nottingham Fire Dist. The A platoon saved a captain that was lost in the building. Firefighter Miller and Capt Horn pulled Capt. Freeman out of the building with the assistance from Firefighter Donovan and Bents. Reported on the water rescue class. Firefighter Donovan has completed his Firefighter One class. Radio report was given, new radio will be given to each firefighters. Chief asked the board to look into leasing firefighter gears, to save money in the long run.

### **MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT**

Asst Chief wish everyone a Happy Holiday.

### **FIRE INSPECTOR REPORT**

Fire Inspector McCormick reported on a few building in the district that are being inspected and violations. Reported on the issues at Delaval.

### **COMMENT FROM THE FLOOR**

Commissioner John Newbon made a motion that Special Service 14 be given to the Township of Hamilton for their use. Seconded by Commissioner Lesslie. Motion was unanimously approved by the board. Special Service 14 will retire soon from the fire district.

Commissioner John Newbon made a motion to allow the on-duty crew to attend the firefighter one ceremony for Firefighter Donovan. Seconded by Commissioner Yaede. Motion was unanimously approved by the board.

### **NEW BUSINESS**

Commissioner John Newbon read the introduction of the proposed budget for 2013. Secretary Lesslie asked each board member for their vote and all board member voted AYE in favor of the proposed introduced budget. Next Public reading is scheduled for January 10, 2013.

**NEXT SCHEDULED MEETINGS:**

Chairperson Commissioner Betty Newbon mentioned that the next workshop meeting is scheduled for December 27, 2013 at 7:00 P.M.

Board went into Executive Session at 8:50 p.m.

Executive Session ended at 9:35 p.m.

**THE MEETING ADJOURNED AT 9:37 p.m.**

Minutes prepared and submitted by:

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Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on \_\_\_\_\_

