

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: December 9, 2010
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Chelsea Chrisner
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:37 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Nov. 11th- Sent letter to attorney to retain him for year 2011. , Nov 16th – attended Budget meeting at Fire Headquarter, , Nov. 21st- Received a check from Hamilton Township for 4th quarter tax of \$438,612.50 and turned over to treasurer, Nov. 27th- Received check from Hamilton Township for Supplement of \$7,099.44 and turned over to treasurer. .

COMMUNICATION:

Received the Hamilton Police report regarding Chief Gray being broken into. Case # 10-48575. Secretary will file in Chief report.

Received a copy of the letter sent to John Maley Jr, CPA in regard to our new auditor will be needing information from them to do our audit for 2010.

Received a letter from Hamilton Twp department of Finance asking if we would like to have the quarterly tax sent via wire transfer. Treasurer John Newbon filled out information and faxed back.

Received the medical clearance to return to active duty for John Newbon Sr.

Received the NFIRS report for the month of May and June.

Received a letter from the state of NJ, department of Labor and workforce development in regard that the violation have been abated for the building and gears.

Received an application from American Express for a credit card.

Received Chief Gray car report for November and October. Noticed on one report that the battery to the car has been replaced.

Received a copy of the Hamilton Twp Fire Chief Mutual Aid proposal.

Received an Affidavit for a Brian Malone of the Trenton Times.

FINANCIAL MATTERS:

Commissioner Yaede made a motion to approve the monthly bills totaling \$206,993.04 which was seconded by Commissioner Lesslie and unanimously approved by the board. Bills sheet is attached to minutes.

COMMISSIONERS REPORT:

Betty Newbon - Reported that she received quotes for new blinds to be installed in the radio room. Looking into

Chelsea Chrisner - Reported on Ladder testing.

John Newbon – Thanks the careers staff for all the help around the fire station. The violation have been abated. Requested an extension for the health questions and evaluation, Helped move files and records from the old commissioners office to the new filing room, reported that Chief Gray had to get a new battery in the chief car, working on the new insurance for 2011 from Nottingham Insurance Co, went to Staples for supplies for the chief office, and new vacuum system is up and running in firehouse, much more quieter and better.

Keith Lesslie – Moved records and files from upstairs, looks to be pretty much completed. Working now to start moving 2010 records and information into file cabinets and start 2011 new files.

Fred Yaede – met with Sta. 2 members on Nov. 20th, Showers are done in the bathroom with new curtains and hooks, Dist. Dinner is on Wed, Dec. 15th at Bromley Inn at 6:30 p.m., and working on the radio room at this time.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

Chief reported that the new turnout gears have been issued, Dec. 18th, Sta. 2 would like to go out for the Operation Santa, Motion by Comm. Jo. Newbon, seconded by Comm. F. Yaede to approved. Motion was approved by a 5-0 votes., the new chief office is completed and looks nice, reported on his car being broken into and his personal laptop as well as his fiancée were stolen along with bolt cutter that were in the truck. Police report has been handed in. Would like for the commissioner to look into purchasing a new attic ladder, Comm. Jo. Newbon will look into it, and at the last township chief meeting, a new mutual aid plan for Hamilton Twp was drafted. It will be presented at the next township commissioner meeting.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

Asst. Chief Smolka could not attend tonight meeting due to work.

FIRE INSPECTOR REPORT

Fire Inspector McCormick reported that several building are in the process of being demolished at Siemens Demag Delaval at 840 Nottingham Way., fire sprinkler system at 57 N. Johnson is out of service. They have a fire watch being conducted by Isles when the building is occupied. System was drained due to fact the building does not have heat.

COMMENT FROM THE FLOOR

Firefighter Shane Mull asked the board in regard to his letters he submitted. Board will meet with him and Firefighter Bents after meeting.

Firefighter Dennis Martin mentioned to the board that after the meeting with the commissioners on the 20th, they have no objection in regard to moving items from Sta. 2 to the new headquarter.

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that our next meeting will be the workshop meeting to be held on December 21, 2010 at Fire Headquarter at 7:00 p.m. Commissioner John Newbon also mentioned that the Dist. Mtg is also set for Dec. 15th at Bromley Inn.

THE MEETING ADJOURNED AT 8:30 P. M.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

