

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: February 14, 2013
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Richard Coleman
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:34 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Sent final notice regarding Fire Election for February 16, 2013 to the Trenton Times. Received a check from Highland Claim service for \$1652.00 for a Firefighter on disability. Standing by tonight from 7-9 p.m. for any new voters registration.

COMMUNICATION:

Received the application paperwork that was filled out by Commissioner Jo. Newbon for the FEMA assistance for our service during Hurricane Sandy.

Received the worker compensation claim for Capt. Horn.

Received a letter from Capt. Serben regarding the Captains accepting their proposed contract for the year 2012-2015.

Received the NFIRS report for the month of January 2013.

Received a certificate of inspection from Continental Fire and Safety for the Kitchen hood.

FINANCIAL MATTERS:

Commissioner Coleman made a motion to approve the monthly bills totaling \$159,694.19 which was seconded by Commissioner Lesslie and unanimously approved by the board.

COMMISSIONERS REPORT:

Betty Newbon - Nothing to report at this time.

Richard Coleman – Reported that the old soda machine has been taken out of the engine room. Reported that there is a slippery hazard with our front walkway into the building on the side of the building. Something needs to be put down to avoid any injuries from slipping. Comm. Yaede will look into the situation.

John Newbon – Reported on a few of the apparatus repairs. The website is now up and running. Reported that Capt Horn was injured and all paperwork was submitted to the insurance company for him. Reported that he is still working with Motor Vehicle in taking care of all the paperwork and address changes for our registration for the apparatus.

Keith Lesslie – Working on the election and getting everything in order for Saturday. Need the webmaster email address so he can send all communication to be posted on the website.

Fred Yaede – Reported he is working on the door handles. Waiting on the 2 new chairs for the radio room. He contacted the engine room floor company to come back out and look into our situation with the floor. Hopefully we will see him very shortly. Special Service 14 resolution was taken to the township, so the truck should be out of the building very soon. The wall with all the career staff pictures is done. Looks very nice.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

Reported that a CPR drill was held on Jan 30, 2013.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

FIRE INSPECTOR REPORT

Fire Inspector McCormick reported that the fire pump at Siemens Demag Delaval Turbo machinery has now been shut down. An agreement was signed.

OLD BUSINESS

NEW BUSINESS

Comm. John Newbon made a motion that we nominate Cindy Yaede, Michele Picard and Valerie Zielinski to be judges for our upcoming election on Saturday, February 16, 2013. Comm. Coleman seconded the motion and the motion was unanimously approved by the board.

COMMENT FROM THE FLOOR

Firefighter R. Cummings asked the board to have a shop steward meeting with the Commissioners on Saturday, Feb. 16th. Chairperson Be. Newbon mentioned we will meet with them at 2:30 p.m. on Saturday, Feb. 16th.

Firefighter R. Cummings mentioned to the board that since the Board of Fire Commissioners are looking into purchasing a new apparatus, that we consider looking into a new ladder truck as that truck has been running more calls than the engines.

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that our next meeting will be the Election Day at 2:00 p.m.

THE MEETING ADJOURNED AT 8:00 P. M. Motion made by Comm. Yaede and seconded by Commissioner Coleman.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

