

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: February 9, 2012
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:58 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act. Please note that the meeting was delayed as the Commissioners had a meeting with a personnel issue.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Sent letter to a few career staff in regard to a personnel issues that was resolved earlier before the meeting. Received a petition from Frederick C. Yaede and Betty Newbon for the position of Fire Commissioners. This was reported back in our workshop meeting held on Jan. 26, 2012, and stated at the public meeting. Sent letter to Trenton Times in regard to the upcoming election on Saturday, Feb. 18th. Also sent letters to county clerk requesting a voting machine.

COMMUNICATION:

Received the Chief car report for car 14-1. All in order.

Received the NFIRS report for the month of January.

Received the First Responder Joint Insurance Fund agreement that was signed. Sect. to file in insurance folder.

Received an application to the NJ State Firemen Association for a Joseph Whartenby Jr. Application was in order and motion by Comm. Jo. Newbon, seconded by Comm. Yaede to approve the application. Motion was unanimously approved.

FINANCIAL MATTERS:

Commissioner Lesslie made a motion to approve the monthly bills totaling \$144,811.21 which was seconded by Commissioner Jo. Newbon and unanimously approved by the board. Bills sheet is attached to minutes.

COMMISSIONERS REPORT:

Betty Newbon - Working on the gym equipment for Nordic track.

Chelsea Chrisner - Not in attendance, but gave letter reporting problems trying to get the ladder testing. Comm. Jo. Newbon will take over and get someone in to do the ladder testing.

John Newbon –Reported on some apparatus repairs being done. Also reported on the new radio grant that Sta. 13 is handling for us.

Keith Lesslie – Working on the election and reported we are all set to go on Feb. 18th. Received the letter from the state that our budget is adopted.

Fred Yaede – Reported the engine room floor has a crack, will look into it. All set to go with the second floor addition to the gym. All windows have been sealed and fixed.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

A drill was held on Jan. 30th on SCBA. A mandatory drill for all personnel including career and volunteer is set for Feb. 27, 2012 on Hazmat and Right to Know. A 5 mins wait time is required on all cover up assignment, but if mutual aid is to go to scene, the truck can leave when call comes in.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

FIRE INSPECTOR REPORT

Fire Inspector McCormick reported the walkthrough for 1800 E. State St. Reported on car storage at 2424 E. State St in the building, so please be aware. Started up on inspections for the year in our district.

OLD BUSINESS

NEW BUSINESS

Comm. John Newbon read the adopted budget referendum change. A verbal vote was taken and all four commissioners in attendance voted AYE for the adoption. The adopted budget was passed by a 4-0 vote with Comm. Chrisner being absence from meeting

Comm. Jo Newbon made a motion, seconded by Comm. Yaede to have Cindy Yaede, Michelle Picard and Valerie Zielinski to be the district poll worker on Feb. 18th. Motion was unanimously approved.

COMMENT FROM THE FLOOR

Comm. Jo. Newbon mentioned to the board that there is a township commissioners meeting on Feb. 23, 2012 at Sta. 17.

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that our next meeting will be the Election on Feb. 18, 2012. There will be no workshop meeting on Feb 23, 2012

The Commissioners went into an executive session at 8:55 p.m.

Executive session ended at 9:27 p.m.

THE MEETING ADJOURNED AT 9:30 P. M.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

