

# Hamilton Township Fire District #4

## MEETING MINUTES

### REGULAR MEETING BOARD OF FIRE COMMISSIONERS

**DATE:** May 10, 2012  
**LOCATION:** District Headquarter

**BOARD MEMBERS PRESENT:** Commissioner Fred Yaede  
Chairperson Commissioner Betty Newbon  
Treasurer/ Commissioner John Newbon  
Commissioner Chelsea Chrisner  
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:31 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

**APPROVAL OF PREVIOUS MINUTES** - Be it resolved that the Minutes of the previous meeting was approved.

**SECRETARY REPORT** - Nothing to report at this time. Will be ordering office supplies as paper is running low.

**COMMUNICATION:**

Received an application for the NJ Firemen Relief Association from Kyle Crammer. Motion by Comm. J. Newbon, seconded by Comm. Lesslie to approve the application. Motion was unanimously approved by the board.

Received a letter from Chief Smolka requesting a new printer for chief office. Comm. Jo. Newbon will look into this.

Received the car report for Car 14-1. All is normal.

Received a letter from FF Richard Bents informing the board that he cancelled his AFLAC policy. Sect. to filed in his personnel folder.

Received a letter from Capt. Serben informing the board to cancelled his Accident policy with Aflac. Sect. to filed in his personnel folder.

Received a letter from Capt. Serben regarding a fire call that was tramatic.

Received a letter from Detsky and Hunter regarding the Union contract. Comm. Lesslie and Comm. Jo. Newbon will go over with board.

Received the federal poster compliance poster. All poster are posted in the station per Comm. Lesslie.

### **FINANCIAL MATTERS:**

Commissioner Lesslie made a motion to approve the monthly bills totaling \$122,057.17 which was seconded by Commissioner Jo. Newbon and unanimously approved by the board. Bills sheet is attached to minutes.

### **COMMISSIONERS REPORT:**

Betty Newbon - Reported on the gym equipment. Working with vendor at this time.

Chelsea Chrisner - Hose testing has been completed. Report is in.

John Newbon –Reported on some apparatus repairs being done. Reported new gear for FF Crammer has arrived and given to him. Reported Engine 14-1 lights has been installed. Approved the career staff to attend the union meeting.

Keith Lesslie – Reported he checked on the firefighters after the fatality accident that occurred in the district. All firefighters were doing ok.

Fred Yaede – Working on the new kitchen table and would like the career staff to help design it. Will give info to them. Reported the letters off the apparatus will be between \$50 per door. \* Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approved the removal of the lettering up to \$800. Motion was unanimously approved by the board.

Reported that the structural engineer will be in to look into the patio design. It is possible that we will be charged an additional \$3100 to get the design to be in compliance with the codes.

### **MONTHLY REPORT BY THE CHIEF OF DEPARTMENT**

A district burn drill was held. Semi showing by the volunteers. Chief asked the board about a hospital policy that should be implemented. Board will look into this. Chief asked the board to purchase rescue disc for the apparatus in case of a drowning call. Motion by Comm. Jo. Newbon, seconded by Comm. Chrisner to approved the disc. Total cost will be \$47 for each disc and the chief asked to purchase 4. Motion was unanimously approved by the board.

Chief asked about the training class for new firefighters coming. Board has already started to prepare for the new recruit.

Chief asked about his printer for his office. Motion by Comm. Lesslie, seconded by Comm. Jo. Newbon to approve a new printer for the chief office up to \$300. Motion was unanimously approved by the board.

**MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT**

**FIRE INSPECTOR REPORT**

Fire Inspector McCormick reported the building next to Woodland on E. State St is in danger of collapsing. He is working with township to get this building demolished.

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENT FROM THE FLOOR**

**NEXT SCHEDULED MEETINGS:**

Chairperson Commissioner Betty Newbon mentioned that our next meeting will be the workshop meeting on May24, 2012 at 7:00 p.m.

**THE MEETING ADJOURNED AT 8:32 P. M.**

Minutes prepared and submitted by:

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Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on \_\_\_\_\_

