

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: June 13, 2013
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Richard Coleman
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:40 . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Filed personnel records into the firefighters files. Reported that Capt. Serben filled out report for FF injury on the job.

COMMUNICATION:

Received the chief car report for the month of May. All in good order.

FINANCIAL MATTERS:

Commissioner Coleman made a motion to approve the monthly bills totaling \$178,814.92 which was seconded by Commissioner Lesslie and unanimously approved by the board.

COMMISSIONERS REPORT:

Richard Coleman – Reported he attended the new truck committee meeting.

John Newbon – Reported on a few of the apparatus repairs. Also reported on the incident with one of our firefighter injured on a fire call.

Fred Yaede – Reported on a few building updates.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

Chief reported on a new computer server for the district. Cost would be \$4,435.00 by Red74. Motion by Comm. Jo. Newbon, seconded by Comm. Yaede to approve the new server for our computers in the building. Motion was unanimously approved by the board.

Chief reported on purchasing a new saw and 6 foot pike pole for Ladder 14. Cost is \$1,721 from Continental and \$1,769.96 from MES. Motion by Comm. Jo Newbon, seconded by Comm. Coleman to purchase the equipment from Continental. Motion was unanimously approved by the board.

Chief reported on the quote for the gear rental from Reading Fire Equipment. Cost would be \$66,610.00 for our of the career staffs and volunteers that are in need of the new gear. Motion by Comm. Jo. Newbon, seconded by Comm. Coleman to approved the contract for leasing of new gears. Motion was unanimously approved by the board.

Chief reported that a new computer is needed for the officers. He is requesting an Apple Ipad and case. Cost will be \$646.97. Motion by Comm. Jo. Newbon, seconded by Comm. Coleman to approve the purchase. Motion was unanimously approved by the board.

Chief reported on a new General Order for the career staff. No career staff are to respond to fire call unless called by the chief or captain.

Chief handed in paperwork for fire officers duties and what they are responsible for.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

FIRE INSPECTOR REPORT

Reported that Walmart is still ongoing and pending. Hope to hear more soon.

OLD BUSINESS

NEW BUSINESS

Commissioner John Newbon reported that our contract is up for MEAS. Asked the board to consider to renew the contract as it does help a few of our firefighters. Motion by Comm. Coleman, seconded by Comm. Lesslie to approve the renewal for the year at \$1500.00 Motion was unanimously approved by the board.

The board went into an executive session at 8:53 p.m.

Executive session ended at 9:33 p.m.

COMMENT FROM THE FLOOR

NONE

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that there will be no workshop meeting in the month of June. Next meeting will be our regular meeting on July 11, 2013 at Fire Headquarter.

THE MEETING ADJOURNED AT 9:35 P. M. Motion made by Comm. Yaede and seconded by Commissioner Coleman.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

