

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: June 14, 2012
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:31 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Reported that he sent a letter to each fire station regarding an opening in the position of Fire Commissioner. Received a check from the NJ state Firemen and Police Pension for \$4,457.68 for over-payment. Check handed to Treasurer. Ordered office supplies for the office from Staples.

COMMUNICATION:

Received a letter from Chelsea Chrisner resigning from the position of Commissioner of Fire Dist. 4.

Received the car report from Chief 14 Gray and Chief 14 Smolka. All reported normal on their vehicle.

Received the software maintenance agreement for the ESP software. Secretary to file.

Received the contract from EMR Power System. Sect. to file.

Received a letter from Mercer County Fire Academy thanking us for the donation of 5 SCBA.

Received the contract from Metro Employee Assistance Service. Secretary to file.

Received a letter from Capt. Serben reporting Nick Creo has been qualified on Engine 14-1, Engine 14-2 and Ladder 14. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approved the letter. Motion was unanimously approved by the board.

Received a letter of interest to become a fire commissioner from Dodie Serben. Letter to be discussed at workshop meeting.

Received a letter from Capt. Serben regarding an incident on 2 firefighters for overtime.

Received a letter from FF Ed Gore asking to take his gear to Station 17 to be a per-diem firefighter on 3 dates in July. Motion by Comm. Jo. Newbon, seconded by Comm. Yaede to approve the letter. Motion was unanimously approved by the board.

FINANCIAL MATTERS:

Commissioner Lesslie made a motion to approve the monthly bills totaling \$138,404.90 which was seconded by Commissioner Jo. Newbon and unanimously approved by the board. Bills sheet is attached to minutes.

COMMISSIONERS REPORT:

Betty Newbon - Reported on the gym equipment. She received a quote from Gym Source regarding two different type of equipment. Board to discuss further.

John Newbon –Reported on some apparatus repairs being done. Engine 14-2 was loaned to Sta. 12 due to them being without an apparatus, Ordered EMS supplies, Fit testing is set for July, next Thursday night is the township fire commissioner meeting at Sta. 16

Keith Lesslie – Reported that he will take over the outside signs and put up new memo for public. Next is fouth of July safety.

Fred Yaede – Replaced the light bulbs in the kitchen which all burned out at the same time for some reason. Spoke to two former fire commissioners regarding the open position, Received a quote from AromaZ to cover front entrance with stamp concrete up to sidewalk for \$2,980, and \$550 to take apart the columns and prep the floor from main entrance. Motion by Comm. Lesslie, seconded by Comm. Jo. Newbon to approve the work. Motion was unanimously approved by the board.

Comm. Yaede reported to reface painting in 2 big frame and 1 display case by Aromaz would be \$758.00. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the work. Motion was unanimously approved by the board.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

A district burn drill is scheduled for June 25, 2012 at the fire school. Indoor training will begin soon due to hot weather coming and fire ground being closed due to weather. Chief Smolka asked about the policy regarding medical during a fire call. Comm. Jo. Newbon spoke with the lawyer and we cannot force someone to go get medical treatment if they refused. Will set a policy that if employee does go home, they cannot return to active duty without a dr note.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

FIRE INSPECTOR REPORT

Fire Inspector McCormick reported building are being inspected. All is moving along and he looking into installing new hydrants.

COMMENT FROM THE FLOOR

Capt. Serben reported on the computers system. A few issues to be resolved. Capt Serben asked the board if they could send letters to residents in the district that have solar panel to ask to fill out a form with a few questions. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve this. Motion was unanimously approved by the board.

FF Shane Mull asked about getting new gear. Comm. Jo. Newbon is working on this and will order new gear for him.

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that our next meeting will be the workshop meeting on June 28, 2012 at 7:00 p.m.

THE MEETING ADJOURNED AT 8:43 P. M.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

