

# Hamilton Township Fire District #4

## MEETING MINUTES

### REGULAR MEETING BOARD OF FIRE COMMISSIONERS

**DATE:** August 9, 2012  
**LOCATION:** District Headquarter

**BOARD MEMBERS PRESENT:** Commissioner Fred Yaede  
Chairperson Commissioner Betty Newbon  
Treasurer/ Commissioner John Newbon  
Commissioner Richard Coleman  
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:31 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

**APPROVAL OF PREVIOUS MINUTES** - Be it resolved that the Minutes of the previous meeting was approved.

**SECRETARY REPORT** - Office Supplies were ordered. Secretary to send in a letter to Trenton Times regarding meeting change from Sept. 13<sup>th</sup> to Sept. 12<sup>th</sup> due to Firemen Convention in which the commissioners will be attending.

#### **COMMUNICATION:**

Received the Chief 14-1 car report. All appeared normal.

Received the vehicle accident report from Richard Cummings who hit a parked vehicle while responding to a EMS run on Hollywood Dr. Sect. to file in communication.

Received the medical release to resume full active duty for Deputy Chief John Newbon Sr.

Received the car report for Chief 14-2. All appeared normal.

Received the medical release to resume full active duty for Firefighter Jackie Newbon.

Received an application to the NJ State Firemen's Relief Association for Timothy Donovan. Motion by Commissioner John Newbon, seconded by Commissioner Yaede to approve the application. Motion was unanimously approved by the board.

### **FINANCIAL MATTERS:**

Commissioner Lesslie made a motion to approve the monthly bills totaling \$146,985.26 which was seconded by Commissioner Jo. Newbon and unanimously approved by the board. Bills sheet is attached to minutes.

### **COMMISSIONERS REPORT:**

Betty Newbon - Gym equipment is in. Everything is up and running. Betty also reported on the training that is on-going for the 4 new recruits. All is running very well.

John Newbon –Reported on some apparatus repairs being done. Reported on that he attended the township commissioner meeting regarding the Water Bill. Ongoing discussions will be going on with the Water company to resolve the bill. Commissioner Jo. Newbon read a resolution for the new radio system that is needed for the trucks and portable. The cost of \$22,742.60 will be charged to district four for the purchases of the new radio from the radio grants. Motion by Comm. Yaede, seconded by Comm. Coleman to approve the cost. Motion was unanimously approved by the board.

Keith Lesslie – Reported he spoke with Capt. Esposti and he has put up the instruction on how to operate the washer machine in the engine room floor. Gave permission to Capt. Adams to replace the axe that was damaged in a call. And found a screw in Engine 14-1 rear officer side tires, but appeared to be not into the tire.

Fred Yaede – Reported he is working on the outside lights around the building. Seems to be having problems with them. He received three bids for the new canopy for the outside of the lounge room. He reported on the quotes he received for the Engine and Ladder to have reflective on the rear. After discussing the prices, the board decided to hold off till we look into the issues further.

Rich Coleman – Introduced himself to the board and the meeting room.

### **MONTHLY REPORT BY THE CHIEF OF DEPARTMENT**

A drill was held on July 30<sup>th</sup>. Also a few drills being held for the new recruits and anyone is invited to participate. Chief Smolka reported on the K12 saw needing repairs, and will look into purchasing a new one. August 27<sup>th</sup> is the fit test here at headquarter. All members must be fit tested or cannot ride the apparatus.

**MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT**

**FIRE INSPECTOR REPORT**

Fire Inspector McCormick reported on the Old Trenton Box building. There is no rear access. More info to follow on what is going on. Working on setting up a drill for the Congoleum building for a walk thru for all the shifts.

**COMMENT FROM THE FLOOR**

Chairperson Betty Newbon asked for the board to go into an executive session at 8:21 p.m. Exexecutive session ended at 8:42 p.m.

**NEXT SCHEDULED MEETINGS:**

Chairperson Commissioner Betty Newbon mentioned that our next meeting will be the workshop meeting on August 23, 2012 at 7:00 p.m.

**THE MEETING ADJOURNED AT 8:47 P. M.**

Minutes prepared and submitted by:

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Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on \_\_\_\_\_

