

# Hamilton Township Fire District #4

## MEETING MINUTES

### SPECIAL MEETING BOARD OF FIRE COMMISSIONERS

**DATE:** March 21, 2010  
**LOCATION:** District Headquarter

**BOARD MEMBERS PRESENT:** Commissioner Fred Yaede  
Chairman Commissioner Betty Newbon  
Treasurer/ Commissioner John Newbon  
Commissioner Chelsea Chrisner  
Secretary/ Commissioner Keith Lesslie

The special meeting was called to order by Chairman Commissioner Be. Newbon at 10:00 AM .

Chairman Commissioner Betty Newbon asked for Firefighter Mike Norton to come into meeting room to discuss his situation. FF Norton mentioned that he is hoping to return to active duty in Oct. of 2010 at this time. He is still trying to get more information from his doctor regarding his situation and once he does, he will communicate it back to the board. Commissioner Jo. Newbon mentioned that we should accept at this time his possible return date of Oct, 2010. Chairman Commissioner Betty Newbon ask FF Norton to let Commissioner Chrisner know of his status as he goes along over the next couple month to keep the board up to date.

Commissioner Yaede asked the board to walk outside and around the building as he show the commissioners of renovation that is needed.

Concrete - It was unanimously approved by the board that we should replace the full apron and not pieces by pieces. The concrete in front is in very bad condition with numerous tripping hazard. The concrete job will be done in 2 phases .

Sign above building - It was unanimously approved by the board that the sign above the building should read "Hamilton Twp Fire Dist. 4"

A V style sign to be put in front as well to keep the public informed of fire safety as well as other important information. The old Hamilton Fire Company sign is in very bad shape and unreadable where it stands. Commissioner Yaede will look into sign for us.

Back outside wall of building - With last weekend heavy rainstorm, water has started to come back inside building of duty crew living quarter, meeting room and tv room. Commissioner Yaede will look into the situation and report back to the board on what is wrong. The wall was just resealed about 2 years ago and this should not have happened.

Fence – Comm. Yaede recommend the wooden fence be power washed as well as stained to keep it in good condition.

A.C. Unit Cover - Comm. Yaede mentioned that the cover for the AC unit cannot be a wooded structure due to building code. He recommend that we not do anything at this time and to take care of the other serious problems first, and then come back to this situation. With the winter pretty much over, he feels we can hold off on this for now.

Chain Link Fence - The fence behind the shed needs to be put back up right. Comm. Yaede will look into getting a gate put on as well as get the rest of the fence back up properly.

Shed - The old Hamilton Fire Company shed is in total disrepair. Comm. Yaede will look into a new shed, something that is a little more bigger to store equipment into.

Duty Crew Sleeping Quarters - Commissioner Yaede mentioned that we should keep the rooms as they are. He recommend that we close off the door to the meeting room, and the door to the old computer room and put up sheetrock wall. This will give the 2 bed room more room. A small divider will be put in to give the crew a little more privacy.

Old Fire Marshal room - This will become the new commissioner office. Comm. Yaede recommend that we move the FM office where the Chief office is.

Chief Office - This will become the new FM office. Comm. Yaede recommend that the chief move his office to the second floor.

Kitchen - It was recommended by Comm. Yaede that we bring in someone who knows kitchen design. Also, a diagram was presented to us by the Career Staff of what they would like the kitchen to look like. The board will use this as a guide, but due to numerous flaw in their design, we cannot use the design given to us.

Mattress - A few career FF have issues regarding the mattresses. They are reporting that they go into a U shape when laying on it, therefore, hurting their back. Comm. Be. Newbon will look into the purchase of new mattresses for the crews.

Comm. Chrisner bought up a few discussion on how the building renovation would be paid for. Comm. Jo. Newbon mentioned that the district allocated money to purchase a new building and are using that money that is appropriated for the new building purchase that was approved by the public.

Meeting adjourn at 12:10 p.m.