

# Hamilton Township Fire District #4

## MEETING MINUTES

### WORKSHOP MEETING BOARD OF FIRE COMMISSIONERS

**DATE:** July 22, 2010  
**LOCATION:** Fire Headquarter, 1805 E. State St, Hamilton, NJ 08609

**BOARD MEMBERS PRESENT:** Commissioner Fred Yaede  
Chairman Commissioner Betty Newbon  
Treasurer/ Commissioner John Newbon  
Commissioner Chelsea Chrisner  
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:17 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

Comm. Jo. Newbon reported that he got two quotes for the Generator on Ladder 14 to be replaced. One from Emergency Equipment sales for a total of \$9,984.00 and another from Apparatus Repairs for \$12,346.25. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the bid from Emergency Equipment Sales for \$9,984.00. Approved unanimously by the board.

Comm. Jo. Newbon reported that Chief Smolka attended the convention in Indianapolis and that the board reimburse him for a total of \$1500. which is the max allowed. Chief Smolka expense were \$875 for the seminar and \$1,015.25 for the room. Motion by Comm. Yaede, seconded by Comm. Lesslie to approve the \$1500 to Chief Smolka. Approved unanimously by the board.

Comm. Jo. Newbon reported that for a total of 12 paper roll towel holder would be a total of \$693.72. Motion by Comm. Yaede, seconded by Comm. Jo. Newbon to purchase the new towel holder. Approved unanimously by the board.

Comm. Jo. Newbon asked the board to hire Vanessa Adams as the bookkeeper for the district. The charge would be \$70 per hour and she would attend once a month to look over the book and check them. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to have Vanessa Adams become the bookkeeper for the district. Approved unanimously by the board.

Comm. Jo. Newbon reported that for a maintenance plan for the bay doors by Jammer Doors would be \$425. Motion by Comm. Jo. Newbon, seconded by Comm. Yaede to approve. Approved unanimously by the board.

Comm. Yaede reported that the painting in the dorm room, meeting room are completed. Carpet will be coming within the next couple days to replace the commissioner office carpet. The landscaping work has begun and it looking very nice around the outside of the building. The old Hamilton Fire Company sign has been taken down and the new District sign will be coming soon. Reported that 3 toilet are out of service, would like to get them repair right away. A faucet on the outside of the building is leaking, and will have that checked out right away. We received the mold clearance from the township and a letter will be sent.

Comm. Yaede reported that he got a price for \$927 for an SCBA cyclinder rack to be installed in the engine room to hold the extra SCBA. Motion by Comm. Jo. Newbon, seconded by Comm. Yaede to approve. Approved unanimously by the board.

A letter from Enterprise Fire Company asking for the apparatus floor rental. Comm. Yaede asked the board to submit \$8500 to them for the floor rental after looking into the price for square footage. Motion by Comm. Yaede, seconded by Comm. Jo. Newbon to approve \$8500 for the first 6 month of the year engine room floor rental at Enterprise Fire Company. Approved unanimously by the board.

The board went into an executive session at 7:45 p.m.

Chairman Betty Newbon re-opened the meeting at 8:42 p.m.

Comm. Jo. Newbon discussed the shared services agreement of the Fire District 4 Fire Prevention and Inspection department to District 7. All inspections and fire prevention will be handled by District 7 at no cost to District 4. All fees and penalties collected from District 4 will belong solely to District 7. The Fire Inspection vehicle will be declare as surplus and transfer to District 7 for \$1.00. A copy of the agreement will be available once signed and completed. Motion by Comm. Jo. Newbon, seconded by Comm. Yaede to approve the transfer of the District 4 Fire Prevention and Inspections department to District 7 Fire Prevention and Inspection Department. Approved unanimously by the board for Resolution number 072210.

Meeting adjourned at 8:51 p.m.