

Hamilton Township Fire District #4

MEETING MINUTES

WORKSHOP MEETING BOARD OF FIRE COMMISSIONERS

DATE: September 23, 2010
LOCATION: Fire Headquarter, 1805 E. State St, Hamilton, NJ 08609

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Chelsea Chrisner
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:23 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

Commissioner John Newbon mentioned to the board that on September 14, 2010, we had an incident at the Hamilton Twp Public Works Garage where a firefighter from Enterprise Fire Company was seen on camera taking gas from the gas pump for his personal vehicle. Commissioner John Newbon and Commissioner Fred Yaede went to the township public work garage when they received a call to review the video tape. Upon reviewing the video tape, Commissioner Jo. Newbon and Commissioner Fred Yaede went to Enterprise Fire Company to talk to the firefighter that was caught on tape. Commissioner Jo. Newbon informed the board that the firefighter did confess to taking gas at the public work garage that day. Commissioner Jo. Newbon and Commissioner Yaede informed the firefighter that he was to return all District 4 personal property and that he is no longer a firefighter in the District 4 fire department.

Chairperson Commissioner Betty Newbon informed the board that the Gym Equipment has been ordered and should be arriving within the next 2 weeks. The board also has drafted an exercise policy and would like for everyone to look it over. If you have any suggestion or ideas, please submit them to the board in writing no later than Oct. 28, 2010.

Chairperson Commissioner Betty Newbon informed the board that she received a price quote from Designing Windows for new window blinds for the exercise room, 2nd floor meeting room for a total of \$1,970.00 Motion by Comm. Fred Yaede, seconded by

Comm. Jo. Newbon to purchase the new windows blinds. Motion was unanimously approved by the board.

Chairperson Commissioner Betty Newbon informed the board that they have drafted a new Officers list for the upcoming year. They would like everyone to look at the list and if they have any suggestions or ideas, that they submit it in writing to the board no later than Oct. 28, 2010.

Chairperson Comm. Betty Newbon informed everyone that effective Nov. 1, 2010, the board has decided to move the district apparatus from Station 14-2 - Enterprise Fire Company, and move them over to Fire Headquarter. Also effective this date, Engine 14-4 will be placed out of service . Motion by Commissioner John Newbon, seconded by Commissioner Fred Yaede to make the move effective on Nov. 1, 2010. Commissioner Jo. Newbon asked for a roll call vote.

Comm. Fred Yaede- AYE
Comm. Chelsea Chrisner- AYE
Comm. John. Newbon - AYE
Comm. Betty Newbon - AYE
Comm. Keith Lesslie - AYE

Motion was approved unanimously by a 5-0 vote.

Commissioner Chelsea Chrisner informed the board that the pump test has been completed for all apparatus and all went well. A few issues with Ladder 14 pump, but all is ok at this time.

Commissioner Fred Yaede informed the board that the landscaping is pretty much done around the headquarter station. The wall outside of the radio room appeared to be damaged and he is looking into solution to fix the problem. Will report back next meeting on the issue. The new district sign should be arriving next week, possibly Tuesday or Wednesday. He presented to the board a mural that can be painted behind the meeting room head table. He will look into the cost and report back. The carpet and painting for the exercise room, Chief office, and hallway will be done in the next couple weeks. The engine room is being painted at this time and should be done in about a week or two. The captain room will also be painted and carpeted. The total price for all the painting and carpet for those room would be \$4198.00 and would be done by Aromaz Home Improvement. Motion by Commissioner John Newbon, seconded by Commissioner Keith Lesslie to approved the contract for the painting and carpeting. Motion was approved unanimously.

Commissioner Fred Yaede mentioned to the board that the electrical work in the engine room and the new ceiling fan in the commissioner office have been completed.

Comm. John Newbon mentioned to the board that he is looking into getting a contract to have a professional cleaning semi-yearly on the bathroom and carpet at Headquarter. He waiting on a quote and will report back to the board. Also, Caola came in and finished up the locks in the building.

Chief William Gray reported that he would like to see that everyone is issued a pass device and entered into the system. This will allow the command at the fire scene know who pass device is activated in an emergency. Chief reported that he attended the last chief meeting and was informed that there is a possibly mutual aid increase to the City of Trenton due to the layoff of firefighters in the city effective Oct. 22, 2010. This date is not fully confirmed, but it will affect our district with more response to the city.

Chief William Gray reported that there is a problem with the Motorola 5 pagers that many firefighters have. He reported that the batteries don't come in contact in the battery compartment which leads to the pagers not activating in an alarm call or charging of the pagers.

Chief Gray reported that the fire prevention program is scheduled for Oct 6, 2010 at the Enterprise Fire Company.

Chief Gray reported that he received an email in his personal email from someone in the state of NJ asking for all the name of the commissioners and fire officers of District 4. He informed everyone that his personal emails address should not be given out to anyone. He will look into the request of this letter for the board.

Pres. Rich Prutky of Enterprise Fire Company asked the board if they will be paying to use the hall at Enterprise Fire Company for the Fire Prevention. Commissioner Fred Yaede asked Chief William Gray to look into the situation as the board can host the fire prevention elsewhere at no cost.

Pres. Rich Prutky of Enterprise Fire Company asked the board about the move on Nov. 1, 2010. He asked why the board was doing this so quickly. Chairperson Commissioner Betty Newbon informed him that this was discussed over the past year after the board voted on the consolidation after purchasing headquarter from the Hamilton Fire Company, and that the board did not set a date as many renovations and other issues needed to be sorted out. The board feel that all renovations are about completed and is ready to go to move the fire apparatus and equipments to headquarter effective Nov. 1, 2010.

Comm. Fred Yaede made a motion to the board that the district attorney, Daniel Graziano be notified of the move and that he attend the next public meeting on Oct. 8, 2010. Seconded by Commissioner John Newbon. Motion was unanimously approved by the board.

Chairperson Commissioner asked the board secretary to send out a letter informing the district members that all questions regarding the move to fire headquarter on Nov. 1, 2010 to be directed to the district attorney Daniel Graziano.

Commissioner John Newbon mentioned to the board regarding a firefighter personal radio that was damaged on a call earlier in the year. He mentioned to the board that we have a policy in place that the board will not replace any firefighter personal equipment and that the firefighter need to go to the fire district who damaged the equipment.

Motion by Commissioner John Newbon, seconded by Commissioner Keith Lesslie to adjourn the meeting at 9:21 p.m. Motion was approved unanimously by the board.