

# Hamilton Township Fire District #4

## MEETING MINUTES

### WORKSHOP MEETING BOARD OF FIRE COMMISSIONERS

**DATE:** January 24, 2013  
**LOCATION:** District Headquarter

**BOARD MEMBERS PRESENT:** Commissioner Fred Yaede  
Chairman Commissioner Betty Newbon  
Treasurer/ Commissioner John Newbon  
Commissioner Rich Coleman  
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:05 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

Comm. Yaede reported on the patio paperwork have been handed over. Picture of our career staff have been hanged up on the wall. He is requesting to get lettering for the wall and a plague for all past career staff. Price is \$575.25. Motion by Comm. Jo. Newbon, seconded by Comm. R.Coleman to approve the purchase. Motion was unanimously approved by the board.

Comm. Yaede reported that he ordered 2 more chairs like the new ones in the kitchen.

Comm. Yaede asked the board regarding insurance bids. Our insurance is not up yet, and we will look into bidding it out when it is up.

Commissioner Lesslie reported he received a letter from Local 284 Captains Shop Steward Mike Serben that they have rejected the latest proposal.

Comm. Lesslie reported that 2 petition for the position of Fire Commissioner have been received. Keith R. Lesslie and Richard E Coleman were the name of the two that put in a petition and paperwork were signed and notarized. Both names will be placed on the ballot for the upcoming Feb. 16, 2013 fire district election.

Comm. Lesslie sent an absentee ballot to the Mercer County Clerk office.

Commissioner Jo. Newbon reported that he has not received anything on our adopted budget as of yet. He purchased a ballot box that we will have for the upcoming election as we will be doing a paper ballot election.

Comm. Jo. Newbon read a resolution number 012413 which is to give Special Service 14 to the Township of Hamilton. Comm. Lesslie asked for a verbal vote. All commissioners in attendance voted AYE in favor of the resolution. Special Service 14 has now been retired out of service and the truck will be given to the Township of Hamilton for their use.

Comm. Jo. Newbon read a conflict of interest policy the the Board of Fire Commissioner adopted. All commissioners signed the policy and it will be put on file in the secretary office. Motion by Comm. F. Yaede, seconded by Comm. K.Lesslie to adopt this policy.

Comm. Jo. Newbon reported that the phone bill situation is being sorted out for Enterprise Fire Company to take over. Also, their insurance for their building has been taken care of by them as well.

Motion by Comm. Jo. Newbon, seconded by Comm. F. Yaede to adjorn the meeting at 8:00 p.m.

Respectfully submitted,

Keith R. Lesslie  
Secretary