

Hamilton Township Fire District #4

MEETING MINUTES

WORKSHOP MEETING BOARD OF FIRE COMMISSIONERS

DATE: Oct. 27, 2011
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairman Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Chelsea Chrisner
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:00 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

Comm. Fred Yaede reported to the board that we have problems on the second floor with the windows. They will be getting repair in the training room, also on the first floor with the crew room and meeting room.

Comm. Yaede reported that the frame around Brian Sutton and Jake Genovay are in the work.

Comm. Yaede reported that we should expect about 125 people to attend the Memorial dedication for Brian Sutton. Also, the board should order the food for the affair. Motion by Comm. Jo. Newbon, seconded by Comm. Chrisner to approve the food purchases. Motion was unanimously approved by the board.

Commissioner Jo. Newbon asked the board to purchase a small camera for the captain to take photos of the fire district buildings or any other information that will come in handy for training our firefighters. Camera is a Sony W530 and the cost is \$139.96. Motion by Comm. Yaede, seconded by Comm. Lesslie to purchase the camera. Motion was unanimously approved by the board.

Comm. Jo. Newbon asked the board to purchase 2 Griff Fire Hook from EES for our apparatus. Cost would be \$158.00 total. Motion by Comm. Jo. Newbon, seconded by Comm. Chrisner to approved the purchase. Motion was unanimously approved by the board.

Comm. Jo. Newbon asked the board to purchase new ropes and bags for the ladder truck from Continental Fire Safety. Cost will be \$844.00. Motion by Comm. Lesslie, seconded by Comm. Yaede to approved the purchase. Motion was unanimously approved by the board.

Comm. Jo. Newbon asked the board to purchase the new computer for the chief car and also have a second battery installed in the chief car to operate the computer to avoid draining the main battery. Total cost for computer and battery will be \$3905.77 Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the purchase. Motion was unanimously approved by the board.

Comm. Jo. Newbon asked the board to allow him to purchase the software to do the payroll. The software is \$3,000 and will allow him to handle the payroll. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the purchase. Motion was unanimously approved by the board.

Chief Smolka asked the board what is the policy regarding driving the fire apparatus in our district. Many drivers have not driven the trucks in a long period of time and they should be training to keep up their status.

Chief Smolka reported that the district will have a drill on Nov. 15th at 7 p.m.

Chief Smolka asked the board to make copies of the SOP from Staples and cost will be given to us at next meeting. Motion by Comm. Jo. Newbon, seconded by Comm. Chrisner to approve the purchase at Staples. Motion was unanimously approved by the board.

Motion by Comm. Yaede, seconded by Comm. Chrisner to adjourn that meeting at 7:54 p.m.