

Hamilton Township Fire District #4

MEETING MINUTES

WORKSHOP MEETING BOARD OF FIRE COMMISSIONERS

DATE: March 25, 2010
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairman Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Chelsea Chrisner
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:00 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

BUILDING AND GROUNDS

Commissioner Yaede went into discussion about the duty crew sleeping quarter, FM 14 office and Chief 14 office. A motion by Commissioner Yaede, seconded by Commissioner Jo. Newbon that we knocked out the doors between the duty crew sleeping quarter and meeting hall, and the door between the duty crew sleeping quarter and old computer room and put up a wall. This will allow the duty crew to have more privacy in their room. The FM 14 office will become the new Commissioners office, and the Chief 14 office will become the FM 14 office. This was approved unanimously by the board. 5-0

Commissioner Yaede reported that he recommend that we re-concrete the full front of the firehouse driveway and sidewalk due to the uneven concrete situation. He has two quotes. One is from Rusling Paving and Concrete for \$20,800 for the full job, and one from Peter Giancola and Sons, Inc. for \$19,050. A motion by Commissioner Yaede, seconded by Commissioner Jo. Newbon to approve the quote from Peter Giancola and Sons for \$19,050. Approved unanimously by the board. 5-0

Commissioner Yaede discussed that he has received a few price quotes for the large sign and the small sign for the front of the building. He will report at next meeting with the prices.

Commissioner Yaede discussed that he has been working on the prices quotes to remodeled the kitchen. He is meeting with someone tomorrow. Will report back to the board with prices at next meeting.

Commissioner Jo. Newbon reported that he has notified Caola and Jammer Doors for the doors and locks jobs. Hopefully it will be started very shortly.

Commissioner Betty Newbon discussed that she went to Sleepy to look into better mattresses for the duty crews. She reported that we could get 4 set of Post. Temp 10' Memory Foam set for a total of \$3199.96. These are firm and comfortable mattress for the duty crew to sleep on. Motion by Commissioner Jo. Newbon, seconded by Commissioner Keith Lesslie to approved this request. Approved unanimously by the board. 5-0

Commissioner Betty Newbon discussed that we should get bed spread for the new mattress. She got a quote from JC Penny for \$159.96. Motion by Comm. Yaede, seconded by Comm. Jo Newbon to purchase the bed spread. Approved unanimously by the board. 5-0

Commissioner Betty Newbon discussed that she went to J and L Crafts and Lawn Furniture and got quotes on a new shed for the building. She looked into a Dutch Barn 10x14 with 2 vents and 2 lofts. It is an all vinyl shed with metal doors that should last a lifetime. The price for the shed is \$2795.00 She also got a quote from the same location for a 10x12 and it was \$100 cheaper than the 10x14. Motion by Comm. Yaede, seconded by Comm. Jo. Newbon to purchase the 10x14 shed for the price of \$2795.00. Approved unanimously by the board. 5-0

Commissioner Yaede discussed that he is still looking in the situation with the back wall of the outside firehouse regarding water leaks.

The letter received at the last regular meeting from Chief Gray was held over to next workshop meeting to allow the 2 companies to look into it.

Comm. Yaede received a copy of a sample for the career staff assignment. He would like to discuss with the board and go over it to set something up for our career staff. Chairman Comm. Betty Newbon ask the staff to attend the next workshop meeting on Apr. 20th to discuss.

Comm. Jo. Newbon reported that we have a waiver forms that needs to be filled out by any firefighter that declines to join the NJ State Exempt Assoc. The reason for this is so that if anything happens, such as death, that we have a copy on hand stating that they decline the benefit that comes with the NJ State Exempt Assoc by not joining. Approved unanimously by the board to accept these forms. 5-0

Comm. Jo. Newbon reported that we need to approve to pay 2 bills due to the deadline that are on the statement. One is for Chief Gray chief car repair and the other is for

. Motion made by Comm. Yaede, seconded by Comm. Lesslie to approved the bills to be paid. Approved unanimously by the board. 5-0

Chairman Comm. Betty Newbon closed the open session at 8:20 p.m. and went into a closed session.

A letter from Womanspace regarding an inspection that is needed for their location and it has not been done. Board spoke with Fire Inspector Prince and he reported that he will get out there very shortly to do their inspection.

Board spoke with Fire Official Prince regarding him not attending the last mandatory drill. Fire Official Prince reported that the drill is not in compliance with Right To Know and that he also teaches the class and also, he was away on vacation that day. He reported that everyone who walks into the firehouse must have this training. Board recommend that the Chief sit down with the Fire Official and discuss further to be sure that the training is done properly.

Motion to adjourn at 8:45 p.m.