

Hamilton Township Fire District #4

MEETING MINUTES

WORKSHOP MEETING BOARD OF FIRE COMMISSIONERS

DATE: July 28, 2011
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairman Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Chelsea Chrisner
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:10 PM . Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

Commissioner John Newbon mentioned to the board that majority of our hoses passed the test from Fail Safe Fire Hose testing company. A few were rejected but they are fixable and will be repaired in-house.

Commissioner John Newbon mentioned to the board that we continued to have problems with our phone systems. He had a company called, ASM Communication come out and give us a quote on how much it would cost to re-do the whole system. For a price of \$3,108.00, this will include up to 16 phones and numerous other options that we currently do not have. Also, it will have a warranty if we were to get hit by lightning and cause damage like we have, they will come out and fix the problems. Motion by Comm. Fred Yaede, seconded by Comm. Chelsea Chrisner to have the phone system overhaul and to go with ASM Communication. Motion was unanimously approved by the board.

Commissioner John Newbon mentioned to the board that the chief would like a new shield like the career staff have for his helmet, but in gold coloring as display in the flyer that was sent around to everyone on the board. He is not sure of the full cost at this time, but feel that we should purchase them for the chief. Motion by Comm. Fred Yaede, seconded by Comm. Chelsea Chrisner to purchase the new shields. Motion was unanimously approved by the board.

Commissioner John Newbon mentioned to the board that we should start taking over the application for new volunteer members. We have had a few incidents over the past that we feel that board need to know who is applying and where. The new application would have a check box for both fire company and the new member can check off which one he would like to join. Comm. Lesslie will work with Comm. Jo. Newbon on the new application.

Comm. Yaede mentioned to the board that they will begin the new flooring in the engine room on Tuesday, Aug. 2nd. We didn't pass the moisture test, but the flooring company will do a special application to help the new flooring.

Comm. Yaede mentioned that the new Brian Sutton Memorial has started outside the radio room.

Comm. Yaede would like to darken up the windows in the upper part of the engine room. The light comes in very bright and this can cause some damages to the gears. For a total of \$825.00, we can have this done. Motion by Comm. Jo. Newbon, seconded by Comm. Chrisner to approved the purchase. Motion was unanimously approved by the board.

Comm. Yaede received a quote from A. Pennacchi & Sons Co for a price of \$1800.00 to do all the sealant on the cinderblock around the firehouse. We found a few more cracks and we should get them sealed before the winter. We had the problems in the back of the building with rainwater getting in and feel we should get the rest of the building done. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the purchase. Motion was unanimously approved by the board.

Comm. Yaede received a quote of \$200 to do the lettering on the commissioner office windows to have Commissioner Office, Fire Dist. 4 and all the names of the commissioners currently in office. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the purchase. Motion was unanimously approved by the board.

Comm. Yaede received a quote of \$206.25 to have Jake Genovay plaque put up on the wall and with a nameplate thanking him for his 45 yrs of service. Motion by Comm. Jo. Newbon, seconded by Comm. Chrisner to approve the new plaque. Motion was unanimously approved by the board.

Comm. Yaede received a price of \$1,964.00 to have Brian Sutton Memorial to be done in the radio room. Motion by Comm. Jo. Newbon, seconded by Comm. Chrisner to approve the purchase. Motion was unanimously approved by the board.

Comm. Yaede went to H&H gas with Career staff Capt. Adams and FF Ian Riddell to look over the stove that they would like to have in the new kitchen. For a price of \$3500.00 the new stove would be installed in the new kitchen. Motion by Comm. Jo. Newbon, seconded by Comm. Chrisner to approve the purchase for a new stove from H&H gas. Motion was unanimously approved by the board.

Comm. Yaede mentioned to the board that Continenal Fire Protection can install a Fire Protection system for the new stove which includes a hood and extinguisher installed on the system. Also, the new system can have a shut off near the exit to the lounge in case of a fire call where the crew can shut down the stove. This include some demolition work that will be needed for a price of \$11,035.00. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the work and purchase of the fire protection system for the new stove. Motion was unanimously approved by the board.

Comm. Yaede mentioned to the board that Graft Electric can do the electrical work for the shut off system at a cost of \$2,950. The cost also include the electrical work for the stove. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the contract. Motion was unanimously approved by the board.

Comm. Yaede mentioned to the board that the plumbing work for the new kitchen would cost about \$2640.00. Motion by Comm. Jo. Newbon, seconded by Comm. Lesslie to approve the plumbing work. Motion was unanimously approved by the board.

Comm. Yaede mentioned to the board that for a cost of \$2,475.00, Aromaz will do the demolition work to knock out the old wall in the kitchen and the cabinets. This will need to be done to start the new construction of the kitchen. Motion by Comm. Jo. Newbon, seconded by Comm. Chrisner to approve the demolition work. Motion was unanimously approved by the board.

Comm. Betty Newbon mentioned that we will hold off for now on the second floor gym flooring work till the first floor kitchen get completed.

Motion by Comm. Jo. Newbon, seconded by Comm. Yaede to adjorn the meeting at 8:35 p.m. Motion was unanimously approved by the board.