

# Hamilton Township Fire District #4

## MEETING MINUTES

### REGULAR MEETING BOARD OF FIRE COMMISSIONERS

**DATE:** March 13, 2014  
**LOCATION:** District Headquarter

**BOARD MEMBERS PRESENT:** Commissioner Fred Yaede  
Chairperson Commissioner Betty Newbon  
Treasurer/ Commissioner John Newbon  
Commissioner Richard Coleman  
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:33 p.m. Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

**APPROVAL OF PREVIOUS MINUTES** - Be it resolved that the Minutes of the previous meeting was approved.

**SECRETARY REPORT** - Reported on the election paperwork and documentation have all been taken care of to the Township as well as county.

#### **COMMUNICATION:**

Received a letter from Depietto and DePietto in regard to having them do our Audit for the year 2013. The fee for the audit will be \$10,700 plus out of pocket costs. Motion by Commissioner Yaede, seconded by Commissioner Lesslie to have DePietto and Depietto to the audit for the year 2013. Motion was unanimously approved by the board. Commissioner Jo. Newbon will notify them that the district will be using them this year.

Received the car report for Deputy Chief Jo. Newbon. Reported a battery problem in the vehicle that was taken care of.

#### **FINANCIAL MATTERS:**

Commissioner Yaede made a motion to approve the monthly bills totaling \$289,296.67 which was seconded by Commissioner Coleman and unanimously approved by the board.

## **COMMISSIONERS REPORT:**

Richard Coleman – Reported that he bought the 2 new tables for the duty crews to use when needed.

John Newbon – Reported that the elections information is completed. Will be working with the auditor to supply all the needed information for the audit.

Fred Yaede – Reported on some minor details going on around the firestation. Will look into getting the bathroom and carpet cleaned due to the harsh winter we had.

Keith Lesslie – Reported the lock on the sign outside is better. Election paperwork is completed.

## **MONTHLY REPORT BY THE CHIEF OF DEPARTMENT**

Chief was out of town and unable to attend meeting.

## **MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT**

Nothing to report at this time.

## **FIRE INSPECTOR REPORT**

Fire Inspector was out of the town and unavailable to attend today meeting.

## **OLD BUSINESS**

## **NEW BUSINESS**

The Board of Fire Commissioners had their annual re-organization. The following board members were nominated. Commissioner Betty Newbon as Chairperson of the board. Commissioner Lesslie as Secretary of the Board, and Commissioner Jo. Newbon as Treasurer of the board. All nomination were unopposed. Motion by Commissioner Yaede, seconded by Commissioner Coleman to close the ballot. Motion was unanimously approved by the board.

## **COMMENT FROM THE FLOOR**

**None**

## **NEXT SCHEDULED MEETINGS:**

Chairperson Commissioner Betty Newbon mentioned that there will be no workshop meeting for March.

**THE MEETING ADJOURNED AT 8:15 P. M. Motion made by Comm. Yaede and seconded by Commissioner Coleman.**

Minutes prepared and submitted by:

\_\_\_\_\_

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on \_\_\_\_\_

