

# Hamilton Township Fire District #4

## MEETING MINUTES

### REGULAR MEETING BOARD OF FIRE COMMISSIONERS

**DATE:** April 10, 2014  
**LOCATION:** District Headquarter

**BOARD MEMBERS PRESENT:** Commissioner Fred Yaede  
Chairperson Commissioner Betty Newbon  
Treasurer/ Commissioner John Newbon  
Commissioner Richard Coleman  
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:35 p.m. Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

**APPROVAL OF PREVIOUS MINUTES** - Be it resolved that the Minutes of the previous meeting was approved.

**SECRETARY REPORT** - Reported he received a check from State of New Jersey Department of Treasury Police and Firemen Retirement system for overpayment of \$900.42. Check was turned over to the treasurer.

#### **COMMUNICATION:**

Received a copy of the contract for Bendas Landscaping. Contract will be filed in secretary office.

Received a letter from Signal 22 Assoc thanking the Board of Fire Commissioner for the donation of the old radio system for their use.

Received the car report for Deputy Chief 14. All is normal.

#### **FINANCIAL MATTERS:**

Commissioner Yaede made a motion to approve the monthly bills totaling \$208,143.13 which was seconded by Commissioner Coleman and unanimously approved by the board.

## **COMMISSIONERS REPORT:**

Richard Coleman – Reported on Truck Committee. Still in progress. Picked up 2 new tables for the career staff to use.

John Newbon – Reported on the locks upstairs and Caola Lock will be in to work on it. Reported on the overpayment by the state. More checks will be coming in due to more overpayment. Currently working on the equipment list with the chief.

Fred Yaede – The shelves on the second floor are completed. Cleaning company will be here on April 17<sup>th</sup> to do the cleaning of carpet, floors. Will work with the chief on the flagpole.

Keith Lesslie- Reported that everything is in order for the auditor to pick up for all minutes and reports.

## **MONTHLY REPORT BY THE CHIEF OF DEPARTMENT**

Chief reported on a resolution that the district needs to adopt in SOP guidelines. Reported that the fire alarm system for the building is in progress. More info at next meeting.

Reported that the maintenance contract is in progress. Bids will be open soon. Would like the district to look into purchasing a washer and dryer for the station. He will request Capt. Esposti to look into it and report back.

Chief asked for permission for the career staff to purchase new shirts that were designed. Permission was granted.

## **MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT**

Nothing to report at this time.

## **FIRE INSPECTOR REPORT**

Fire Inspector reported on 1800 E. State St for a request on the fire pump report. Also reported on the ongoing issues with Mr. Moon at 2424 E.State St. As of right now, everything is moving along.

## **OLD BUSINESS**

## **NEW BUSINESS**

Commissioner Newbon read the resolution to adopt and enforce the Hamilton Twp Fire Chief Assoc. Standard Operational Guidelines. All commissioner in attendance voted Aye to approved the resolution by a vote of 5-0 in favor. Resolution was adopted.

**COMMENT FROM THE FLOOR**

None

**NEXT SCHEDULED MEETINGS:**

Chairperson Commissioner Betty Newbon mentioned that there will be no workshop meeting for April.

**THE MEETING ADJOURNED AT 9:05 P. M. Motion made by Comm. Yaede and seconded by Commissioner Coleman.**

Minutes prepared and submitted by:

\_\_\_\_\_

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on \_\_\_\_\_

