

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: December 11, 2014
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Richard Coleman
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:34 p.m. Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Reported that the scheduled meeting dates of 2015 and the communication of the introduction of the 2015 budget to be read at tonight meeting was sent to the Trenton Times. The scheduled meeting dates was posted on November 19th and the Introduction to the budget was posted on November 18th. Also have pulled out all the information needed per the OPRA requests that was sent to the commissioners by Union Local 84.

COMMUNICATION:

Received the car report for Deputy Chief John Newbon. New registration and car was inspected. Car was also serviced for oil changes and filter.

Received a letter from Union Local 84 in regards to an OPRA request. Commissioner Lesslie and Commissioner Jo. Newbon have already started to pull the information requested. They are asking for all meeting minutes, Purchase Orders, and executive session meeting minutes.

FINANCIAL MATTERS:

Commissioner Lesslie made a motion to approve the monthly bills totaling \$ 209,107.17 which was seconded by Commissioner Coleman and unanimously approved by the board.

COMMISSIONERS REPORT:

Richard Coleman – Wishes everyone a Happy Holidays and has replaced the sign out front for the holidays.

John Newbon – Reported that he been working on the new budget for 2015. Everything is moving along well.

Fred Yaede – Reported on the 2nd floor locker room is completed. Reported that there are trophy that needs to be moved on the 2nd floor by the Hamilton Fire Company. Would like to put them up on a shelf or somewhere where they are presented.

Keith Lesslie- Reported working on the OPRA requests letter. The new compliance poster have been posted in the engine room. Reported that the mouse to his computer has been taken out of the room and missing. A new mouse was replaced that we had extra.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

Chief reported that the ladder hit the side of the ladder bay door responding to a call. No damages was done, just minor scratches. Chief reported on the new truck. After reviewing some of the quotes that came in, the chief feel that the best deal would be with Pierce Manufacturer which would save the 2 districts that are buying the apparatus money in the full package. Motion by Commissioner Jo. Newbon, seconded by Commissioner Yaede to go ahead with the lowest bids of the quotes by Pierce Manufacturer.

Chief reported on some of the resolution that the district needs to pass tonight. The first one is the Resolution #14-007, dated Nov. 13, 2014 for renewal of membership to the First Responder Joint Insurance Fund. Secretary Lesslie did a roll call vote and all commissioners in attendance voted Aye in favor (5-0) of the renewal of the membership.

Chief reported on Resolution #14-009 dated Dec. 11, 2014 which is the resolution of governing body whereas , the first responder joint insurance fund is authorized by statute to provide insurance coverage for local units of government who are desirous of same; Secretary Lesslie did a roll call vote and all commissioners in attendance voted Aye (5-0) in favor of the resolution.

Chief reported on Resolution #14-008, dated Dec. 11, 2014 which is the Resolution of Governing Body. The board of commissioner of Fire District 4, Hamilton Twp, Mercer Cty, NJ herby resolves that an application for approval from the state of NJ, Department

of Community Affairs, Division of Local Government Services, Local Finance Board be submitted to carry out the voter approved purchase of fire apparatus as approved at a Special Meeting held on November 22, 2014. Secretary Lesslie did a roll call vote and all commissioners in attendance voted AYE (5-0) in favor of the resolution.

Chief reported on a shared service contract to be shared with Fire District #2 in having a joint shared with the position of Deputy Chief.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

Nothing to report at this time.

FIRE INSPECTOR REPORT

Reported on the inspections are moving along in the district. Looking into setting up a tour for career staff to tour the building at 1980 E. State St as well as the new Trap Rock building.

OLD BUSINESS

NEW BUSINESS

Commissioner Jo. Newbon reported that he has two resolution that the board needs to pass tonight. Resolution 2014-12-11 is the fire commissioners of Hamilton Twp Fire Dist 4 hereby resolve to appropriate all unexpended and unobligated balances from the 2014 budget year to be available in 2015. This resolution will take effect Dec. 31, 2014. Secretary Lesslie did a roll call vote and all commissioner in attendance voted Aye (5-0) in favor of the resolution.

Resolution 2014-12-11-1 is the fire commissioners of Hamilton Twp, Fire Dist 4 hereby resolve to adopt a temporary budget for payments to be made prior to the adoption of the 2015 budget in an amount not to exceed \$568,466 pursuant to 40A:14-78.17. This resolution will take effect January 1, 2015. Secretary Lesslie did a roll call vote and all commissioner in attendance voted AYE (5-0) in favor of the resolution.

Commissioner Jo. Newbon read the introduction of the 2015 Fire District 4 budget. Amount to be raised by taxation is \$2,463,681. Total Revenues is \$3,789,776. Secretary Lesslie did a roll call vote and all commissioner in attendance voted AYE (5-0) in favor of the introduction 2015 Fire Dist. 4 budget. Secretary Lesslie mentioned to the floor that the Adoption will be on January 8, 2015 at 7:30 p.m.

COMMENT FROM THE FLOOR

Union Local 84 Shane Mull asked the board in regards to the contract for the firefighter. Commissioner Jo. Newbon mentioned that we have discussed it and will be getting back with him on a date to meet to discuss and work on the contract.

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that the next public meeting is Thursday, January 08, 2015 at 7:30 p.m. Please note this is also the adoption of the 2015 Fire District budget.

THE MEETING ADJOURNED AT 9:08 P. M. Motion made by Comm. Yaede and seconded by Commissioner Coleman.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

