

Hamilton Township Fire District #4

MEETING MINUTES

REGULAR MEETING BOARD OF FIRE COMMISSIONERS

DATE: February 12, 2015
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Richard Coleman
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:33 p.m. Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Reported on the Fire Election that he has received two petition for the position of Commissioners on January 15, 2015. The two petitions were from Fred C Yaede and Betty Newbon. Both petitions candidates resides in Fire District 4 and everything is in order. Both names will be placed on the ballot for February 21, 2015 Fire District Election. Secretary will be sitting in the fire station on Thursday, Feb. 19th for any new voters who turned 18 after the November election in 2014.

COMMUNICATION:

Received the insurance package for 2015 from Nottingham Insurance Company.

Received an accident report for Engine 14-1. A cord Reel was dislodged off the ceiling while backing the engine back into quarter.

Received a letter from Local 84 in regards to them having representative attending fire district commissioners meeting.

Received the car report for Deputy Chief Newbon.

Received a check from Highland Claim Service for \$602.14 for a Captain disability. Check was for the disability the captain was out in September. Check turned over to Treasurer

Received a check from Hamilton Fire District 3 for reimbursement of overtime for the amount of \$473.40. Check turned over to Treasurer.

FINANCIAL MATTERS:

Commissioner Yaede made a motion to approve the monthly bills totaling \$ 290,543.40 which was seconded by Commissioner Coleman and unanimously approved by the board.

COMMISSIONERS REPORT:

Richard Coleman –Reported the sign out front has been updated for the upcoming fire district election. Also reported on the American flag that is falling apart. Commissioner Yaede will look into a replacement.

John Newbon – Reported on the budget. Have not heard back from the state on the approval of the budget. Reported on the new payroll company that is now moving along.

Fred Yaede – Reported on the Career Staff Locker upstairs is mostly finished. The heat is working better now in the chief and staff bedroom. Working on the trophy case for the second floor so that both district firehouses can put trophy up to display. Would like to allow the staff to post pictures of fire calls and personnel on the wall. Motion by Commissioner Coleman and seconded by Commissioner Jo. Newbon to allow photo to be hung up on the walls. Commissioner Yaede will oversee the photo. Motion was unanimously approved by the board.

Keith Lesslie- Reported on that he is working with the Treasurer on the budget still. Will be setting up the election booth on Saturday Feb. 21th. Also reported working with Local 84 on the new contract.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

Chief reported on the new payroll company. Things were confusing at first but all is working well.

Reported on having Cooper Pest come in and put down Bed Bug Volcano to protect the career staff rooms from bed bug. Price would be \$822.50 for the year. Motion by Commissioner Jo. Newbon, seconded by Commissioner Coleman to approve the bed bug service. Motion was unanimously approved by the board.

Reported they are still working on a new alarm system for the building.

Reported on the new truck progress. Hopefully the district will be on the March Agenda for the Local Finance Board. Will report back at next meeting.

MONTHLY REPORT BY THE ASST CHIEF OF DEPARTMENT

Nothing to report at this time.

FIRE INSPECTOR REPORT

Fire Marshal was out of town and unable to attend tonight meeting. He will have a report at the next meeting in March.

OLD BUSINESS

NEW BUSINESS

Chairperson Be. Newbon reported on a letter the Board of Fire Commissioner received from the Enterprise Fire Company. They are asking to have an office in the headquarter as they will be selling their building. Chairperson Be. Newbon reported they will find space for them in the secretary office to store their cabinets and other records.

Representatives from Local 84 and 284 asked the Board on their progress with the new contract. A discussion was held and a meeting was set up for February 19, 2015 to meet with two representative from the board at 7:00 p.m.

COMMENT FROM THE FLOOR

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that the next public meeting is Thursday, February 21, 2015 at 2:00 p.m. which will be a workshop meeting. Also reported that the Board might be having an executive session if needed. Chief Gribbin will submit a resolution for the executive meeting if needed. Secretary Lesslie will place an ad in the Trenton Times in regard to the meeting, Election and if needed, executive session.

THE MEETING ADJOURNED AT 8:38 P. M. Motion made by Comm. Yaede and seconded by Commissioner Coleman.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

