

Hamilton Township Fire District #4

MEETING MINUTES

**REGULAR MEETING
BOARD OF FIRE COMMISSIONERS**

DATE: September 10, 2015
LOCATION: District Headquarter

BOARD MEMBERS PRESENT: Commissioner Fred Yaede
Chairperson Commissioner Betty Newbon
Treasurer/ Commissioner John Newbon
Commissioner Rich Coleman
Secretary/ Commissioner Keith Lesslie

The meeting was called to order by Commissioner Betty Newbon at 7:34 p.m. Meeting is being held with benefit of Public Notice, in accordance with the Sunshine Act.

The **Pledge of Allegiance** was recited.

APPROVAL OF PREVIOUS MINUTES - Be it resolved that the Minutes of the previous meeting was approved.

SECRETARY REPORT - Received a check from Highland Claim Services in the amount of \$1,039.96. Check was turned over to the treasurer. Received a check from State of NJ Department of Treasury , Division of Pensions and Benefits in the amount of \$9.98 for overpayment.

COMMUNICATION:

There was no communication received

FINANCIAL MATTERS:

Commissioner Coleman made a motion to approve the monthly bills totaling \$ 190,573.43 which was seconded by Commissioner Lesslie and unanimously approved by the board.

COMMISSIONERS REPORT:

Commissioner Yaede reported that he is working on the stone removal around the firehouse landscaping. He reported that the first floor cleaning will be done by the Commerical cleaning company. Comm. Yaede reported on the roof situation.

Motion by Commissioner John Newbon, seconded by Comm. Coleman to approve the roof repair by Radick Corp. for the amount of \$9,500.00. Motion was unanimously approved by the board.

Comm. Yaede asked about having the back walkway put into concrete instead of mulch as this will make it a sidewalk to walk on for anyone coming into the building. Motion by Comm. Jo. Newbon, seconded by Comm. Coleman to have CWC Masonry Concrete to do the work for \$3,000.00 Motion was unanimously approved by the board.

Comm. Yaede mentioned to the board that we do not have a power washer in the building to use when needed. He asked the board about looking into purchasing one. Comm. Newbon, made a motion to spend up to \$600.00 on a purchase of a power washer to buse use by the duty crews, seconded by Comm. Lesslie. Motion was unanimously approved by the board.

John Newbon – Reported that he got the title for the chief car finished with the DMV. Ask the board to approve a purchase in the amount of \$405.00 to Capitol Fire for Sprinkler backflow testing. Motion by Comm. Coleman, seconded by Comm. Yaede to approve the work to be done. Motion was unanimously approved by the board.

Keith Lesslie- Reported he will be attending the state Fire Commissioner meeting in Wildwood next week. Reported on the Joint Meeting.

Rich Coleman – Reported on the sign changed out front. Will be attending the state commissioiner meeting in wildwood next week.

MONTHLY REPORT BY THE CHIEF OF DEPARTMENT

Chief was out of town and will report at next meeting his monthly report.

FIRE INSPECTOR REPORT

Fire Marshal was out of town and not available for tonight meeting.

OLD BUSINESS

NEW BUSINESS

Commissioner Newbon mentioned to the board that the printer in the office is failing more often. He spoke with Prior Nami in regards to getting prices for a new copier and for the office, the price would be \$2,995.00. For the front desk copier, a used copier would be \$250.00. The printer in the office comes with a full warranty as well as ink

when needed. Motion by Comm. Yaede, seconded by Comm. Coleman to approve the purchase of two printers. Motion was unanimously approved by the board.

Chairperson Be. Newbon mentioned to the floor that we had a meeting with the auditor to go over the 2014 financial year. All financial are in very good shape and a copy of the financial report is available by contacting the secretary of the board. Secretary will advertised the statement in the newspaper after tonight meeting. Comm. Jo. Newbon made a motion to approve the auditor report, seconded by Comm. Yaede. Motion was unanimously approved by the board.

Chairperson Be. Newbon mentioned to the board and the floor that there will be a workshop meeting on September 24, 2015 at 7:00 p.m.

COMMENT FROM THE FLOOR

Firefighter Shane Mull asked the board about the benefit of the joint meeting. Also reported that they have issued trying to get answers from the lawyers of the joint committee in regards to their questions.

NEXT SCHEDULED MEETINGS:

Chairperson Commissioner Betty Newbon mentioned that the next public meeting is Thursday, October 8, 2015 at 7:30 p.m. Please also note that there is a workshop meeting scheduled for Thurs. Sept 24, 2015 at 7:00 p.m.

THE MEETING ADJOURNED AT 8:39 P. M. Motion made by Comm. Coleman and seconded by Commissioner Jo. Newbon.

Minutes prepared and submitted by:

Commissioner Keith Lesslie, Secretary

Minutes APPROVED by Fire Commissioners on _____

